

Maintenance Department Report for January 2015

I. MANAGER ACTIVITIES

A. Accomplishments

1. Completed Safety Fire Inspection for High School Kitchen ansul systems.
2. Communicated with the following Contractors/Vendors:
 - Mulkearn Painting
 - Waste management
 - Konkol Welding
 - EMSI
 - Erie Fire Equipment
 - Sherwin Williams
 - Gregg Thomas Flooring
 - Yardmaster

B. Meetings Attended

1. Weekly Administrative meetings.
2. Safety Meeting.

II. MAINTENANCE

A. Accomplishments & Ongoing Projects

1. Performed preventive maintenance on selected HVAC system.
2. Performed maintenance on the refrigeration equipment in the kitchen.
3. Removed snow from drives and walks at the High School/ Skill Center.
4. Completed routine maintenance request at our High School and Skill Center.
5. Floor restoration/coating in open bay in Precision Machining Lab
6. Removal of incinerator and utilities in preparation of stack removal
7. Installed non slip tile in dish room
8. Installed new shelving and coat racks in Culinary area
9. Installed low voltage boxes in the Board room and Drafting and Design areas

II. CUSTODIAL

A. Accomplishments

1. Routine cleaning of the facility.
2. Refinished Cafeteria floor
3. Refinished floor in Early Childhood Ed classroom
4. Washed down wall in hallways
5. Buffed out floor in front lobby
6. Shampooed carpets in office areas in High School and Skill Center

III. FACILITY USE REQUESTS

1. None

IV. SAFETY

1. Labs are working on Chemical Inventories that will be due the end of January.