

January 5, 2015

Mrs. Terri Birchard
Board Secretary
Erie County Technical School
8500 Oliver Rd.
Erie, PA 16509

Dear Ms. Jones,

This letter is to inform you of my intent to retire during the 2015-2016 contractual school year, July 1, 2015 to June 30, 2016.

This notice is to ensure eligibility for retirement compensation as outlined in Article VI, Section 12 of the Master Contract in effect at this time.

Sincerely,



Shirley Braddock