

January 20th, 2015
Ms. Terri Birchard
Board Secretary
Erie County Technical School
8500 Oliver Road
Erie, PA 16509
Dear Ms. Birchard:

This letter is to inform you of my intent to retire during the 2015-2016 contractual school year, July 1, 2015 to June 30, 2016.

This notice is to insure eligibility for retirement compensation, as outlined in Article VI, Section 12 of the Master Contract in effect at this time.

Respectfully,


Mark A. Cyphert