

Erie County

Foundation

Vocational-Technical School

Finance Manager's Report

February 2015

Year-end Forms

The year-end reporting vendor forms 1099 were mailed out to recipients prior to January 31st by the Business Office. The IRS and PA Department of Revenue transmittal copies which are due by February 28, 2015 have also been mailed last Friday.

Re-formatting of QuickBooks accounts

The QuickBooks chart of accounts has been slightly modified to allow our internal reports to coincide more easily with the information commonly requested for grants and other outside funding sources. Additional categories, such as School Services and Community Projects, will allow us to better meet the reporting needs of the Career Street program.