

Work Session

Mr. Bucksbee, President, called the work session to order at 6:00 p.m.

- Career Street Branding - Attorney Joy Taylor of the Knox Law Firm discussed the legal and financial considerations regarding branding and marketing the Foundation's Career Street program. Attorney Taylor explained the filings required to retain exclusive rights to names, logos and brands, as well as the costs associated with these filings. Ms. Taylor answered questions regarding intellectual property application timelines, required legal forms and registrations, and whether there should be consideration for a separate legal entity.
- Annual Audited Financial Statements and IRS Form 990 – The Foundation's June 30, 2014 audited financial statements and IRS form 990 were reviewed by Terri Birchard, Board Secretary. Ms. Birchard discussed the financial statements and schedules and noted that there were no findings present and that the Foundation received an unqualified audit opinion.

The work session concluded at 7:10 p.m.

Mr. Bucksbee, President, called the meeting to order at 7:10 p.m.

Roll Call

Terri Birchard, Secretary, called the roll:

<u>Board members:</u>	<u>District:</u>	<u>Present</u>	<u>Absent</u>
Andrew Foyle	Fairview	x	
John Ogden	Fort LeBoeuf	x	
John Hughes	Girard	x	
James Bucksbee	General McLane	x	
Bill Lutz	Harbor Creek	x	
Alfred Rial	Iroquois	x	
John DiPlacido	Millcreek	x	
David Rodgers	North East		x
Glen Black	Northwestern		x
Jennifer Gourley	Union City	x	
Eric Duda	Wattsburg	x	

Meeting Minutes

Motion to accept the minutes of the September 25, 2014 meeting, as presented

Moved for approval by Duda, with a second by Ogden

The motion is approved with an all “ayes” voice vote

Correspondence-None

Financial Reports, Payments, and Invoices

Motion to approve the following ECVTS Foundation Reports, Payments and Invoices through September 2014 as presented:

- ECVTS Foundation Statement of Activities – September 2014
- ECVTS Career Street Statement of Activities – September 2014
- ECVTS Foundation Statement of Financial Position – September 30, 2014
- ECVTS Foundation Checks and Invoices from September 25th to October 16th, 2014
- ECVTS Foundation Treasurer’s Report as of September 30, 2014

Moved for approval by Rial, with a second by Odgen

The motion is approved with an all “ayes” voice vote

(Copy of reports are filed with the official minutes)

Motion to approve the audited financial statements for June 30, 2014 for the ECVTS Foundation and the 2014 IRS Form 990

Moved for approval by Duda, with a second by Foyle

The motion is approved with an all “ayes” voice vote

Other Business

Operations Manager Report

Finance Manager’s Report

Career Street Executive Director Report

(Copies of these reports are filed with the official minutes)

Other Information-None

Next meeting is Tuesday, December 16, 2014

Adjournment

Moved by Ogden, with a second by Duda to adjourn the meeting

Mr. Bucksbee, President, adjourned the meeting at 7:18 pm

Minutes prepared by,

Terri Birchard, Secretary
Erie County Vocational Technical School Foundation

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