
Human and Quality Resources Report

August 2014

ISO.

The external audit will be conducted in October. SRI will conduct the 1.5 man day audit as usually occurs this time of year.

Staffing.

Custodial/Maintenance

Seasonal help will be finished on September 30th. At that point, the custodial vacancy and the M-3 vacancy will be filled. Interviews will be conducted in September for these vacancies.

Technology

Seasonal help will finish on September 30th and they have been working on various summer projects.

Business Manager

Terry Birchard is up and running as the new Business Manager and Paul Fritz who served as the interim Business Manager conducted 2 days on site training to assist with the training. In addition, the audit has been conducted and being finalized.

Networking

C. Michael Miller has completed his orientation in August and a mentor, Mariea Sargent, has been assigned. Mariea will assist him throughout the school year to acclimate to teaching high school.

Clerical

Susan Tatalone is back and now in the high school office. Her training is ongoing particularly with the implementation of Infinite Campus. Training for all clerical staff is happening for Infinite Campus as well.

EET

Interviews have taken place for and Electrical Engineering Instructor. A sub will start the year in the classroom as the search continues.

Math

A search and interviews were conducted for a new Math Instructor and a candidate is on the agenda for approval this month.

Adult Education.

RCTC registration for Term I is in process. At this point, 65 students are enrolled which is down from last year when there were 185 enrolled. There still is time for students to enroll and many times there are late enrollees.

Payroll.

With status quo no changes are made to professional staff payroll so changes will mostly consist of Classified Staff who didn't work in the summer.