

Admission Coordinator Board Report

August 2014

Prepared a presentation for freshman orientations

Attended and presented at freshman orientations at Seneca, Harbor Creek, Girard, North East, and General McLane

Attended Open House/Meet the Teacher parent events at Seneca and Harbor Creek. Several schools are scheduled for the fall

Prepared for First 8 Days of School Activities

Continued to work with the counselors of the sending schools to make schedule changes.

Worked to prepare fall mailing materials to all 9th graders in Erie County