

April 2015
Career Planning Coordinator Board Report
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“Ready To” Series

The CPC continues to offer workshops from the “Ready for College” series. Assistance with SAT and ACT registration is offered and provided to students on an ongoing basis, juniors are targeted for these workshops. A speaker from Penn State Behrend is scheduled to conduct a presentation on the *Freshman Experience*, for college bound seniors on May 6. Scholarship information continues to be provided to students on an on-going basis.

From the “Ready to Work” series, lessons in: Job Search skills, Resume Writing, Cover Letters, and Job Applications continue to be offered and conducted in the labs with students. From the “Ready to Live” series, lessons in Time Management and Stress Management have been conducted and continue to be offered to or students. Planning for the implementation of some personal finance lessons and speakers to talk to the students about Insurance is also underway.

NOCTI

NOCTI testing is well underway. Approximately 240 seniors will take this exam as part of their program. Students sat for the written test between April 8th – 20nd, the performance test is scheduled for April 29th. Approximately 50 industry professionals will come in for the day to serve as evaluators for the performance exam on April 29, 2015.

WIN

The CPC has been working with personnel at WIN to get our students enrolled and set-up to begin using the program at ECTS. Implementation of the WIN software at ECTS should begin soon.

Student Recognition:

Each month, the Career Planning Coordinator accepts nominations for the Millcreek Kiwanis Citizenship Award. The prerequisite for this award is “an individual who has demonstrated moral character, courage, leadership, health and physical fitness, service, recognition received for their efforts, scholastic preparation and total citizenship.” Students receive certificates of achievement and a \$100.00 book scholarship at the award ceremony. The CPC attended the March 30th meeting along with Donna Erdman to represent ECTS. Jocelyn Gallagher (MCD), a senior in Early Childhood Education was selected as the March winner. The next awards ceremony is scheduled for April 27, 2015. Quinton Kookan an 11th grader from Girard in the Precision Machining program has been selected as the April Winner.