

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: April 23, 2015

SUBJECT: Resignation-Tatalone

CATEGORY: **Operations:** **Policy:** **Information:** **Personnel: X**

INITIATED BY: Natalie Fatica, Coordinator of Human and Quality Resources

DESCRIPTION:

Susan Tatalone, S-3, has expressed her desire to resign her position effective May 1, 2015. (see attached letter).

RECOMMENDATION:

Motion to accept the resignation of Susan Tatalone effective May 1, 2015.

April 17, 2015

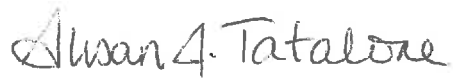
Susan J. Tatalone
2027 Cook Ave.
Erie, PA 16510

Natalie,

This serves as my two week notice of my intent to resign my position as High School Secretary at Erie County Technical School.

I am very grateful for the opportunity to serve in the high school office. It has been a rewarding and challenging experience. I am leaving only because I was offered a full-time position with benefits elsewhere.

Sincerely,

A handwritten signature in cursive script that reads "Susan J. Tatalone". The signature is written in dark ink and is positioned above the printed name.

Susan J Tatalone