



**Joint Operating Committee
Meeting Agenda**
Thursday, April 23, 2015
8500 Oliver Road, Erie, PA 16509

Work Session
6:00 p.m.

Regular Meeting
7:00 p.m.

1. Call to Order

- A. Moment of Reflection
- B. Pledge of Allegiance
- C. Roll Call

Foyle, Ogden, Hughes, Bucksbee, Lutz, Rial, DiPlacido, Rodgers, Black, Gourley, Duda

2. Meeting Minutes

- A. [Motion to accept the minutes of the March 26, 2015 meeting as presented](#)

3. Guest and Public Comment—relating to the agenda

4. Correspondence-None

5. Business

- A. [Business Manager Report](#) — Terri Birchard
- B. Motion to approve the following reports, transfers, payments and invoices, as presented:
 - 1. Revenue and Expenditure Reports: March 2015
 - a) [General Fund](#)
 - b) [Food Service Fund](#)
 - c) [Capital Projects Fund](#)
 - d) [Student Activities Report](#)
 - 2. Checks and Invoices
 - a) General Fund Checks, Wire Transfers and Invoices:
Checks and Wire Transfers: [\\$237,815.19](#)
Invoices Payable: [\\$105,212.88](#)
 - b) Food Service Fund Checks and Invoices:
Checks and Wire Transfers: [\\$2,125.86](#)
Invoices Payable: [\\$2,171.25](#)
 - c) Capital Projects Fund Checks and Invoices: None
 - d) Student Activity Fund Checks and Invoices: [\\$9,086.79](#)

3. VISA Procurement Card Payment: March: \$60,095.30
4. Treasurer's Report: March 2015
5. Discussion regarding maturing certificates of deposit held by PSDLAF

6. Human and Quality Resources

- A. Coordinator of Human and Quality Resources Report — Natalie Fatica
 1. Motion to hire Jonathan Clover, Andrew Fair, Thomas Nolan, Paul Glowaky, Nathan Carey, Jonathan Peterson and Zach Williams as seasonal help at the rate of \$8.00 per hour beginning on or after May 1, 2015
 2. Motion to employ Benjamin Tresler at the rate of \$25.00 per hour as a RCTC instructor
 3. Motion to grant regular employment status to Anthony Voto effective April 20, 2015 at \$14.44 per hour
 4. Motion to accept the resignation of Susan Tatalone effective May 1, 2015

7. Operations

- A. Administrative Reports
 1. Superintendent Report — Karen Downie, Northwestern School District
 2. Director Report — Aldo Jackson
 3. Solicitor Report — Timothy Sennett
 4. Principal Report — Joe Tarasovitch
 5. Facilities Report — Del VonVolkenburg
 6. Technology Report — Jeff Smith
 7. Instructional Support Services Report — Jan Kennerknecht and Pat Holland
- B. Staff Travel >400 miles (Policies 331, 431, 531) — none
- C. Field Trips and Fund Raising Requests (Policies 121, 229, 230,)
 1. Field Trip Request – Metal Fabrication and Facilities Maintenance; Steamfitters and Plumbers Joint Apprenticeship Open House; April 30, 2015
- D. Facility Use Requests — Profit Making Organizations (Policy 707) — none
- E. Other Operations
 1. Motion to set Food Service prices as follows, effective August 25, 2015:

• Student breakfast-paid	\$1.35	No Change
• Student breakfast-reduced	\$0.30	No Change
• Student lunch-paid	\$2.25	Increase of \$ 0.10

- Student lunch-reduced \$0.40 No Change
 - Adult Breakfast \$2.50 No Change
 - Adult lunch \$4.00 No Change
2. Motion to approve payment to the following instructors at the current curriculum development rate of \$35.00 per hour up to a maximum of 24 hours
 3. Motion to endorse the Memorandum of Understanding among the Partners of the Erie Regional Manufacturing Partnership
 4. Motion to award the chimney modification contracts to Considine Biebel & Company; Scobell Company, Inc.; and Church & Murdock Electric, Inc.

Other Business

A. Board Action Items

8. Supplemental Reports & Information

- A. JOC Member Attendance Report
- B. Transition Center & Career Alternative Education Enrollment Report
- C. Business Partnership Coordinator Report-Elaine Shaffer
- D. Work Experience-Elaine Shaffer
- E. Admissions Coordinator Report-Lisa Sorensen
- F. Career Planning Coordinator Report-Remle Moyak
- G. 3rd Quarter Honor Roll and Perfect Attendance
- H. PRIDE Students of the Month-March
- I. Disabled Students by District
- J. Disabled Students by Program
- K. SkillsUSA State Competition
- L. FMT Senior Reflection Essay
- M. Other Important Dates:
 1. **National Technical Honor Society Induction Ceremony**; Wednesday, May 6, 2015 at 7:00pm; ECTS Cafeteria
 2. **ECTS Senior Recognition Ceremony**; Wednesday, May 27, 2015 at 7:00pm; McDowell Intermediate Little Theater
- N. **Next meeting: Thursday, May 28, 2015**

9. Guests and Public Comment – Open to general matters

10. Adjournment

11. Foundation Agenda