



**Joint Operating Committee
Meeting Agenda**
Thursday, September 26, 2013
8500 Oliver Road, Erie, PA 16509

**Work Session
6:00 p.m.**

1. Exemplary Student Recognition and Presentation
2. Fund Balance Options
3. Executive Session for the purpose of negotiations

**Regular Meeting
7:00 p.m.**

1. **Call to Order**
 - A. Moment of Reflection
 - B. Pledge of Allegiance
 - C. Roll Call
Foyle, Ogden, Hughes, Bucksbee, Gainer, Rogala, DiPlacido, Rodgers, Ring, Gourley,
Duda
2. **Meeting Minutes**
 - A. Motion to accept the minutes of the August 22, 2013 meeting as presented
3. **Guest and Public Comment**
4. **Correspondence**
 - A. Drafting & Design program curriculum certificate from the American Design Drafting Association
5. **Business**
 - A. Business Manager Report — Marcia Jones
 - B. Motion to approve the following reports, transfers, payments and invoices, as presented:
 1. Revenue and Expenditure Reports: August 2013
 - a) General Fund
 - b) Food Service Fund
 - c) Capital Projects Fund
 - d) Student Activities Report

2. Checks and Invoices
 - a) General Fund Checks, Wire Transfers and Invoices:
Checks and Wire Transfers: [\\$387,270.95](#)
Invoices Payable: [\\$20,464.90](#)
 - b) Food Service Fund Checks and Invoices:
Checks and Wire Transfers: [\\$10,500.00](#)
Invoices Payable: [\\$876.21](#)
 - c) Capital Projects Fund Checks and Invoices: [\\$11,957.16](#)
 - d) Student Activity Fund Checks and Invoices: none
3. VISA Procurement Card Payment:
August: [\\$29,694.12](#)
4. Treasurer's Report
[August 2013](#)
5. Budget Transfers-none

6. Human and Quality Resources

- A. [Coordinator of Human and Quality Resources Report](#) — Natalie Fatica
 1. [Motion to accept the resignation of Timothy Mientkiewicz, Electronics Technology Instructor, effective September 29, 2013](#)
 2. [Motion to employ Tabitha Frawley as a part time Technology Technician \(T-2\) beginning on or after September 27, 2013 at the probationary rate of pay of \\$16.00 per hour](#)
 3. [Motion to approve Bob Craft as the NVTSH advisor for 2013-2014 and to be paid \\$500 per the professional unit bargaining agreement](#)
 4. [Motion to employ Mike B. Socash as a RCTC instructor at the rate of pay of \\$25.00 per hour](#)
 5. [Motion to hire Greg Frodelius as a substitute instructor in Electronics at the rate of \\$150 per day](#)

7. Operations

- A. Administrative Reports
 1. [Superintendent Report](#) —Karen Downie, Northwestern School District
 2. [Director Report](#) — Aldo Jackson

3. Solicitor Report — Jennifer Gornall
4. [Principal Report](#) — Joe Tarasovitch
5. [Facilities Report](#) — Del VonVolkenburg
6. [Technology Report](#) — Jeff Smith
7. [Instructional Support Services Report](#) — Jan Kennerknecht and Pat Holland
- B. Staff Travel >400 miles (Policies 331, 431, 531) —
 1. [Motion to approve the travel request for Aldo Jackson to attend the 2013 ACTE Annual Convention in Las Vegas, Nevada from December 4 to December 7, 2013](#)
- C. Field Trips and Fund Raising Requests (Policies 121, 229, 230,) —
 1. [Field Trip Request-Drafting & Design, Metal Fabrication, Precision Machining; October 4, 2013; Lord Corporation](#)
- D. Facility Use Requests — Profit Making Organizations (Policy 707) — none
- E. Other Operations
 1. [Motion to approve the Occupational Advisory Committee members for the 2013-2014 academic year, as presented](#)

8. Other Business

- A. [Board Action Items](#)

9. Supplemental Reports & Information

- A. [JOC Member Attendance Report](#)
- B. [Secondary Program Enrollment Report](#)
- C. [Transition Center & Career Alternative Education Enrollment Report](#)
- D. [Disabled Population by District](#)
- E. [Disabled Population by Program](#)
- F. [Business Contacts Report](#)
- G. [Work Experience Report](#)
- H. [Admissions Coordinator Report](#)
- I. **[Next meeting: Thursday, October 24, 2013](#)**

10. Adjournment

Foundation Meeting