
**Erie County Technical School
Director's Report
October 2013**

'Good Writing is a Reflection of Good Thinking'

Teacher Effectiveness

A faculty group consisting of Donna Erdman, Andrea Lucarotti, Elaine Shaffer, Dave Yanosko and Danielle Wilber met with administrators for the first time on October 7 to review the *Teacher Effectiveness Model*. The faculty group will assess the clarity and ratatability of the 95 elements in the ECTS Professional Assessment Instrument, which we have modeled after Charlotte Danielson's *Framework for Teaching*. We anticipate the two groups will meet on a weekly basis until we have reviewed all 95 elements.

The administrative team is assessing our *assessment touches*, the points where we collect performance information on each faculty member. The current system includes two observations, a professional portfolio, and informal observations/walk-throughs. Our plan is to include other items like:

1. Curriculum audit (*Domain 1*)
2. Grade Book audit (*Domain 4*)
3. Laboratory and Classroom Safety audit (*Domain 2*)
4. NOCTI Instructional plan (*Domain 1*)
5. Literacy Instructional plan (*Domain 1*)
6. Substitute Lesson Plan binder (*Domain 1*)

The observations, portfolio and other touches would provide nine or more points of assessment.

RCTC

Term II classes will start the week of October 28. As of October 23, there were 75 registrations in 22 classes. Of the 22 classes, 18 meet the 'break-even enrollment' criteria, resulting in 63 enrollments. Projected gross revenue is \$24,370 and net profit of \$4,887. Taking into account projected state inspection registrations, enrollments are down 42 from last year and revenue is down about \$7,671.

Equipment Grant

The Department of Education has a competitive equipment grant program. Based on the needs of the Automotive Technologies program for a tire changer/balancer and a frame alignment machine, we have submitted a 50/50 equipment grant for \$41,600 of which the state would provide \$20,800. The ECTS share could come from budgetary reserve or capital reserve.

Other Action Items for October 2013

Other items the Director has been working on in October include:

1. Working with Sue Barra, the CTE Principal at the Corry Area School District
2. Assisting with the planning and deployment of Career Street
3. Reviewing the Professional Contract for the early bird negotiations request
4. Submitting a PDE Equipment grant (competitive)

Director's Travel and Meetings—October 2013

The Director's recent and scheduled meetings include:

- ❖ *Professional Advisory Council*; ECTS; October 4; monthly superintendents' meeting
- ❖ *Principal Effectiveness Training for CTC Board Members - Workgroup Session*; teleconference; October 7; statewide work group reviewing director and principal effectiveness models
- ❖ *Safe Schools Webinar*; October 7; with Del VonVolkenburg; to acquire updates on safe schools plan
- ❖ *Jamestown Community College*; ECTS; October 8; with Jan Kennerknecht, and Maria Kindberg and Abby Skinner of JCC; to discuss College Connections and dual enrollment
- ❖ *PACTA PIL, Teacher Effectiveness*; Monroeville; October 9; professional development program on teacher effectiveness
- ❖ *Corry Area School District*; Corry; October 10; attended Corry's Occupational Advisory Committee meetings
- ❖ *Regional Center for Workforce Development*; Erie; October 11; quarterly meeting, to review plans for WIB
- ❖ *National Tooling & Machining Association*; ECTS; October 11; with Elaine Shaffer, Tracy Massello, Rob Suprynowicz, Mariea Sargent and Tami Adams, NTMA Executive Director
- ❖ *Career Street Financial Plan*; Erie; October 11; with Bill Jackson, President and Mary Bula, Vice President, United Way; to discuss the United Way as the fiscal agent for Career Street
- ❖ *Mandated Child Abuse Training*; Girard; October 14
- ❖ *ECTS Occupational Advisory Committee Meetings*; ECTS; October 14; attended the Auto Body Repair meeting for NATEF accreditation review
- ❖ *Wattsburg Area School District Board of Directors Meeting*; ECTS; October 14; hosted school board meeting
- ❖ *Penn State Behrend*; ECTS; October 16; with Natalie Fatica, and Michelle Hartman, Peggy McCarthy and Sonya Smith, all representing PSB Office of Community and Workforce Programs; to discuss collaborative training programs
- ❖ *Fall Fest*; ECTS; October 23; annual dinner by Culinary Arts program