



**Joint Operating Committee
Meeting Agenda
Thursday, October 24, 2013
8500 Oliver Road, Erie, PA 16509**

**Work Session
6:00 p.m.**

1. Executive Session for the purpose of negotiations

**Regular Meeting
7:00 p.m.**

1. **Call to Order**

- A. Moment of Reflection

- B. Pledge of Allegiance

- C. Motion to accept the appointment of Lucia Conti as representative of Iroquois School District

- D. Roll Call

 Foyle, Ogden, Hughes, Bucksbee, Gainer, Conti, DiPlacido, Rodgers, Ring, Gourley, Duda

2. **Meeting Minutes**

- A. Motion to accept the minutes of the September 26, 2013 meeting as presented

3. **Guest and Public Comment**

4. **Correspondence**

- A. Roach Hewitt, Computer Programming Instructor, letter regarding notice of intent to retire during 2014-2015

5. **Business**

- A. Business Manager Report — Marcia Jones

- B. Motion to approve the following reports, transfers, payments and invoices, as presented:

1. Revenue and Expenditure Reports: September 2013

- a) General Fund

- b) Food Service Fund

- c) Capital Projects Fund

- d) Student Activities Report

2. Checks and Invoices
 - a) General Fund Checks, Wire Transfers and Invoices:
Checks and Wire Transfers: \$349,566.56
Invoices Payable: \$146,607.70
 - b) Food Service Fund Checks and Invoices:
Checks and Wire Transfers: None
Invoices Payable: \$2,304.23
 - c) Capital Projects Fund Checks and Invoices: \$10,000.00
 - d) Student Activity Fund Checks and Invoices: \$293.00
3. VISA Procurement Card Payment:
September: \$46,221.98
4. Treasurer's Report
September 2013
5. Budget Transfers-none

6. Human and Quality Resources

- A. Coordinator of Human and Quality Resources Report — Natalie Fatica
 1. Motion to approve Marty Burnham as a substitute instructor in Electronics at the rate of \$150.00 per day
 2. Motion to employ Karen Leise as a RCTC Instructor at the rate of \$25.00 per hour
 3. Motion to approve Jamie Valenic as a part-time, substitute Maintenance Mechanic (M-3), at the rate of pay of \$12.00 per hour
 4. Motion to accept the resignation of Susan Tatalone, Financial and Administrative Assistant (S-2), effective on or before November 15, 2013

7. Operations

- A. Administrative Reports
 1. Superintendent Report — Karen Downie, Northwestern School District
 2. Director Report — Aldo Jackson
 3. Solicitor Report — Timothy Sennett
 4. Principal Report — Joe Tarasovitch
 5. Facilities Report — Del VonVolkenburg
 6. Technology Report — Jeff Smith
 7. Instructional Support Services Report — Jan Kennerknecht and Pat Holland

- B. Staff Travel >400 miles (Policies 331, 431, 531) — None
- C. Field Trips and Fund Raising Requests (Policies 121, 229, 230,) —
 - 1. Field Trip Request-Transition Center; November 26, 2013; Ambassador Conference Center & Hotels
- D. Facility Use Requests — Profit Making Organizations (Policy 707) — none
- E. Other Operations
 - 1. Motion to approve the downed trees, resulting from land clearing, as surplus and available for disposition in accordance with Policy 706.1
 - 2. Motion to authorize the Director to provide the use of a fully furnished office including phone, computer and necessary equipment, as well as clerical assistance to the Career Street Program which benefits the students of the school districts comprising the Erie County Technical School
 - 3. Motion to accept a donation from Ameridrives Inc. for a variety of tools pending instructors' inspection
 - 4. PDE's *Framework for Leadership*—Director's and Principal's Evaluation

8. Other Business

- A. Board Action Items

9. Supplemental Reports & Information

- A. JOC Member Attendance Report
- B. Secondary Program Enrollment Report
- C. Transition Center & Career Alternative Education Enrollment Report
- D. Disabled Population by District
- E. Disabled Population by Program
- F. Business Contacts Report/OAC Meeting Attendees
- G. Work Experience Report
- H. Admissions Coordinator Report
- I. Advanced Training Day Attendees
- J. PRIDE Students of the Month-October
- K. **Next meeting: Tuesday, December 17, 2013**

10. Adjournment

[Foundation Meeting](#)