

Erie County Vocational Technical Foundation
Erie County Technical School, 8500 Oliver Road, Erie, PA 16509
Board of Directors
Meeting Minutes

October 24, 2013

Mr. Bucksbee, President, called the meeting to order at 7:43pm

Appointment-Conti

Motion to accept the appointment of Lucia Conti as a representative of Iroquois School District
Moved for approval by Foyle, with a second by Ring
The motion is approved with an all "ayes" voice vote

Roll Call

Marcia Jones, Secretary, called the roll:

<u>Board members:</u>	<u>District:</u>	<u>Present</u>	<u>Absent</u>
Andrew Foyle	Fairview	x	
John Ogden	Fort LeBoeuf	x	
John Hughes	Girard		x
James Bucksbee	General McLane	x	
Barbara Gainer	Harbor Creek	x	
Lucia Conti	Iroquois		x
John DiPlacido	Millcreek	x	
David Rodgers	North East	x	
Sam Ring	Northwestern	x	
Jennifer Gourley	Union City	x	
Eric Duda	Wattsburg	x	

Meeting Minutes

Minutes of September 26, 2013

Motion to accept the minutes of the September 26, 2013 meeting as presented
Moved for approval by Duda with a second by Gainer
The motion is approved with an all "ayes" voice vote

Correspondence-none

Financial Reports, Payments, and Invoices

Revenue and Expenditure Reports

Motion to approve ECVT Foundation Revenue and Expenditure Reports for 7/1/2013 - 9/30/2013, as presented

Moved for approval by Ring, with a second by Ogden

The motion is approved with an all "ayes" voice vote

Treasurer's Reports

Motion to approve the ECVT Treasurer's Reports as presented: September 30, 2013 summary

Moved for approval by Ring, with a second by Ogden

The motion is approved with an all "ayes" voice vote

(Copy of reports are filed with the official minutes)

Other Business

Gifts for Kids-Matching Funds

Motion to approve the request from ECTS Staff for the holiday student gift card project and make a matching contribution of the total collected up to \$1,000.00

Moved for approval by Ring with a second by Ogden

The motion is approved with an all "ayes" voice vote

A discussion occurred around the risks associated with the Foundation taking on the Career Street program and the ability for the ECTS Business Office to handle the financial responsibilities of Career Street. The ECTS Business Manager expressed concern with the amount of time, estimated at 22-30 hours per month by audit firms, which will be associated with conducting the Career Street fiscal affairs. The Director indicated that ECTS Business Office staffing would be modified as a result of a recent resignation and that additional hours would be available to provide Career Street with fiscal support. The discussion resulted in a decision not intended to overload the Business Manager by ensuring appropriate assistance would be provided, with details to be worked out, and that costs associated with taking on Career Street be paid for with Career Street funds.

Career Street-Fiscal & Operational Agent

Motion to approve the ECVT Foundation as the fiscal and operational agent for Career Street with the conditions that the start-up cost attributable to Career Street are covered by Career Street funds, that a minimal ECVT Foundation management fee is expensed against Career Street Funds, and that a contract be written between ECTS and ECVT Foundation to carry out fiscal and operational management of the Career Street Program, without compensation; directing as much Career Street funding as possible to career planning services for Erie County youth

Motion moved for approval by Ring, with a second by Foyle

The motion is approved by voice vote with eight (8) voting "Yes (Foyle, Ogden, Bucksbee, Gainer, Gourley, Ring, Duda, and Rodgers), and one (1) voting "No" (DiPlacido)

Other Information-none

Adjournment

Moved by Gainer, with a second by Rodgers to adjourn the meeting
Mr. Bucksbee, President, adjourned the meeting at 8:42pm

Minutes prepared by,

Marcia D. Jones, Secretary
Erie County Vocational Technical Foundation