



## Joint Operating Committee Meeting Agenda

Thursday, May 22, 2014  
8500 Oliver Road, Erie, PA 16509

Erie County Vocational-Technical School Foundation Meeting at approximately 6:30 p.m.

### Work Session

A short work session prior to the ECVTS Foundation meeting

1. Graphic Communications—Lou Dove Book
2. Teacher Appreciation Week—Student Comments; Stephanie Reinalt, Early Childhood Education, Girard

### Regular Meeting

7:00 p.m.

#### 1. Call to Order

- A. Moment of Reflection
- B. Pledge of Allegiance
- C. Roll Call

Foyle, Ogden, Hughes, Bucksbee, Lutz, Rial, DiPlacido, Rodgers, Black, Gourley, Duda

#### 2. Meeting Minutes

- A. Motion to accept the minutes of the April 24, 2014 meeting as presented

#### 3. Guest and Public Comment — Items Related to the Agenda

#### 4. Correspondence

- A. Douglas Education Center Articulation Agreement

#### 5. Business

- A. Business Manager Report — Paul Fritz, Interim Business Manager
- B. Motion to approve the following reports, transfers, payments and invoices, as presented:
  1. Revenue and Expenditure Reports: April 2014
    - a) General Fund
    - b) Food Service Fund
    - c) Capital Projects Fund
    - d) Student Activities Report
  2. Checks and Invoices

- a) *General Fund* Checks, Wire Transfers and Invoices:  
Checks and Wire Transfers: [\\$382,576.49](#)  
Invoices Payable: [\\$119,835.74](#)
- b) *Food Service Fund* Checks and Invoices:  
Checks and Wire Transfers: None  
Invoices Payable: [\\$1,965.74](#)
- c) *Capital Projects Fund* Checks and Invoices: None
- d) *Student Activity Fund* Checks and Invoices: [\\$4,148.24](#)
- 3. VISA Procurement Card Payment: April statement: [\\$59,502.91](#)
- 4. Treasurer's Report: [April 2014](#)
- 5. Budget Transfers – none
- 6. Motion to approve the following annual resolutions required in May
  - a) Motion to approve PNC Bank and PSDLAF/PNC and PLGIT as depositories of school funds for 2014-2015
  - b) Motion to designate Erie Times News as newspaper of general circulation for 2014-2015
  - c) Motion to purchase public official bonds for the Secretary and Treasurer for school year 2014-2015 in the amount of \$500,000 each
  - d) Motion to nominate and then elect a Treasurer for a one year term beginning July 2014

## 6. Human and Quality Resources

- A. [Coordinator of Human and Quality Resources Report](#) — Natalie Fatica
- B. [Motion to hire Akhmed Kuliyeve as seasonal help at the rate of \\$8.00 per hour beginning on or after May 23, 2014.](#)
- A. Administrative Reports
  - 1. [Superintendent Report](#) — Karen Downie, Northwestern School District
  - 2. [Director Report](#) — Aldo Jackson
  - 3. Solicitor Report — Carsen Ruperto
  - 4. [Principal Report](#) — Joe Tarasovitch
  - 5. [Facilities Report](#) — Del VonVolkenburg
  - 6. [Technology Report](#) — Jeff Smith
  - 7. [Instructional Support Services Report](#) — Jan Kennerknecht and Pat Holland
- B. Staff Travel >400 miles (Policies 331, 431, 531) — none
- C. Field Trips and Fund Raising Requests (Policies 121, 229, 230,) — none

D. Facility Use Requests — Profit Making Organizations (Policy 707) — none

E. Other Operations

1. Motion to set the tuition rates for school year 2014-2015 as follows:

- a) Secondary Program: High school and adult students      \$17.06 per hour
- b) Career Alternative Education Program                      \$73.00 per day

2. Motion to accept a donation of a 2006 Chevrolet Cobalt from Erie Insurance

## 7. Other Business

A. Board Action Items – no changes from prior month

## 8. Supplemental Reports & Information

A. JOC Member Attendance Report

B. Secondary Program Enrollment Report

C. Transition Center & Career Alternative Education Enrollment Report

D. Disabled Population by District

E. Disabled Population by Program

F. Business Partnership Coordinator Report – Elaine Shaffer

G. Admissions Coordinator Report – Lisa Sorensen

H. Career Planning Coordinator Report – Remle Moyak

I. Pride Students of the Month – April

J. March of Dimes Team

K. National Technical Honor Society Inductees

L. Other Important Dates:

- 1. **ECTS Senior Recognition Ceremony**; Wednesday, May 28, 2014; Little Theatre, McDowell Intermediate High School; 7:00 p.m.

M. Next meeting: Thursday, June 26, 2014

N. No meeting in July

## 9. Guest and Public Comment — Open to General Matters

## 10. Adjournment