



**Joint Operating Committee
Meeting Agenda**
Thursday, March 27, 2014
8500 Oliver Road, Erie, PA 16509

An Erie County Vocational-Technical School Foundation meeting will occur at 6:00pm

Work Session
Following the Foundation meeting

1. Graphic Communications-Process Color Presentation
2. Administrative Reports
3. Policy 903: Public Participation in Operating Committee Meetings

Regular Meeting
7:00 p.m.

1. **Call to Order**
 - A. Moment of Reflection
 - B. Pledge of Allegiance
 - C. Roll Call
Foyle, Ogden, Hughes, Bucksbee, Lutz, Rial, DiPlacido, Rodgers, Black, Gourley,
Duda
2. **Meeting Minutes**
 - A. Motion to accept the minutes of the February 27, 2014 meeting as presented
3. **Guest and Public Comment**
4. **Correspondence-**
 - A. ETA International-Electronics program qualifies for ETA certification
 - B. ITT Technical Institute's Early Credit Program
5. **Business**
 - A. **Business Manager Report** — Marcia D. Stokes
 - B. Motion to approve the following reports, transfers, payments and invoices, as presented:
 1. Revenue and Expenditure Reports: February 2014
 - a) General Fund
 - b) Food Service Fund
 - c) Capital Projects Fund
 - d) Student Activities Report

2. Checks and Invoices
 - a) General Fund Checks, Wire Transfers and Invoices:
Checks and Wire Transfers: \$359,871.95
Invoices Payable: \$100,108.26
 - b) Food Service Fund Checks and Invoices:
Checks and Wire Transfers: None
Invoices Payable: \$1,745.10
 - c) Capital Projects Fund Checks and Invoices: None
 - d) Student Activity Fund Checks and Invoices: \$1,881.00
3. VISA Procurement Card Payment:
February: \$47,006.83
4. Treasurer's Report: February 2014
5. Budget Transfers-none

6. Human and Quality Resources

- A. Coordinator of Human and Quality Resources Report — Natalie Fatica
 1. Motion to employ Ray Pearson at the rate of \$25.00 per hour as a RCTC Instructor
 2. Motion to hire Lori Yochim as a Accounting and Administrative Assistant (S-2) at the rate of \$16.07 per hour effective March 28, 2014
 3. Motion to hire Ann Bruno as part-time Pupil Services Secretary (S-3) at the rate of \$13.61 per hour effective March 28, 2014
 4. Motion to grant regular employment status to Tabitha Frawley (T-2) effective February 3, 2014 at \$16.25 per hour

7. Operations

- A. Administrative Reports
 1. Superintendent Report —Karen Downie, Northwestern School District
 2. Director Report — Aldo Jackson
 3. Solicitor Report — Timothy Sennett
 4. Principal Report — Joe Tarasovitch
 5. Facilities Report — Del VonVolkenburg
 6. Technology Report — Jeff Smith
 7. Instructional Support Services Report — Jan Kennerknecht and Pat Holland

- B. Staff Travel >400 miles (Policies 331, 431, 531) —
- C. Field Trips and Fund Raising Requests (Policies 121, 229, 230,) —
 - 1. [Field Trip Request-CNT; May 2014; Pittsburgh Training Center](#)
- D. Facility Use Requests — Profit Making Organizations (Policy 707) — none
- E. Other Operations
 - 1. [Motion to approve the lease agreement with the Northwest Tri-county Intermediate Unit for a portion of the Regional Skill Center Building for use by the Regional Choice Initiative in the amount of \\$33,135 from July 1, 2014 through June 30, 2015](#)
 - 2. [Motion to approve the 2014-2015 Erie County Technical School calendar](#)
 - 3. [Motion to approve the Special Education Transition Center Operating Agreement effective July 1 2014 through June 30, 2015, as presented and approved by the participating districts](#)
 - 4. [Motion to approve the Student Intern Agreement with Fairfield Inn, Inc., as presented](#)

8. Other Business

- A. [Board Action Items](#)
- B. [First Reading: Policy 903-Public Participation in Operating Committee Meetings](#)

9. Supplemental Reports & Information

- A. [JOC Member Attendance Report](#)
- B. [Secondary Program Enrollment Report](#)
- C. [Transition Center & Career Alternative Education Enrollment Report](#)
- D. [Disabled Population by District](#)
- E. [Disabled Population by Program](#)
- F. [Business Partnership Coordinator Report-Elaine Shaffer](#)
- G. [Admissions Coordinator Report-Lisa Sorenson](#)
- H. [Career Planning Coordinator Report-Remle Moyak](#)
- I. [PRIDE Students of the Month-February](#)
- J. [Occupational Advisory Committee Meeting Representatives-March 11, 2014](#)
- K. [Statement of Financial Interests-Due by May 1, 2014](#)

L. **Next meeting: Thursday, April 24, 2014**

10. Adjournment