

Erie County Technical School

Superintendent of Record's Report



March 7 2014

Professional Advisory Council (PAC) Meeting - Friday, March 7, 2014

Submitted by Karen S. Downie, D.Ed.

- **Boy Scouts Exploring and Career Survey**

Jared Magoon, Boy Scouts of America District Executive was at the meeting to ask for district cooperation in having students complete a survey to identify student interests. These results will be used to establish both Explorer Post opportunities but also will be used to identify potential new shop areas for the Erie County Technical School.

- **Career Street Executive Director**

Dr. Jackson introduced us to Jennifer Nygaard Pontzer, Executive Director of Career Street. She shared the website with the Superintendents and expressed that her goal for the next few months is to make as many contacts as possible with area businesses and populate the Career Street website with as many resources for the schools as possible.

A Trolley Tour for area Superintendents will be held on June 16th to visit several area businesses offering experiences for the schools through Career Street. Another tour opportunity will be held in the future for the district's liaison to also visit area businesses.

Superintendents were encouraged to share information with businesses in their own districts about Career Street, and encouraging them to participate in their program.

A request was made for representatives from several schools to get together and create an instructional sheet on how to relate, interact and present to the various age groups for business leaders who may not feel comfortable interacting with the various school age groups.

A meeting will be set up in each school district with Jennifer, the Superintendent and the District Liaison to identify needs of the district.

- **Diploma Program**

Joan Stitzinger presented an update on the status of the Diploma Program in Erie County. Highlights included:

- o 32 students enrolled
- o 66% of population served is minority
- o 10 volunteers have been utilized
- o 634 total staff hours
- o Courses completed include: Comprehensive Reading, technical Writing, Resume Writing, Public Speaking, Typing, Work D & II, Excel I & II, and "Getting the Life You Want" Seminar
- o 3 students not previously working have obtained jobs
- o Student attendance has improved
- o One student is completing a college level course – dual enrollment
- o 15 of the 32 students have passed his/her GED

- **2014-2015 Calendar**

Discussion was held on what area schools would be in session on Nov. 13, 2014 so that the ECTS can determine whether or not they should be in session. Superintendents will send their calendars to Dr. Jackson so that the ECTS 2014-2015 calendar can be finalized.

- **Enrollment Review – Admin. Procedure 126**

Dr. Jackson shared the projected enrollments for the 2014-2015 school year and was happy to report that no shop areas have been placed on the "at Risk" list.

- **Transition Center Agreement**

Recommendation: Superintendent's recommend that the JOC approve the Erie County Special Education Transition Program Operating Agreement.

- **RCI & Skill Center/IU5 Lease**

Recommendation: Superintendent's recommend that the JOC approve the lease with IU5 in the amount of \$33,135.

- **Enrollment reports**

Current enrollment reports were provided for the Erie County Tech School, the Transition Center and the Career Alternative Education Center.

- **Next meeting**

Our next meeting will be held on April 4, 2014.