

Supervisors of Instructional Support Services Report

June 2014

Jan Kennerknecht and Pat Holland

Curriculum Development

NOCTI Recognition – Jan presented program recognition certificates to instructors on June 6th. Those programs where seniors met or exceeded the state target of 72% Advanced or Competent on the Overall NOCTI Test received the “Commended” certificate; programs that met or exceeded the goal with Advanced scores alone received the “Distinguished” certificate.

ECTS Program	% Comp & Adv	% Advanced	Program Recognition
Art & Design for Business	100%	64%	Commended
Auto Body Repair	77%	23%	Commended
Automotive Technology	88%	54%	Commended
Computer Networking	89%	78%	Distinguished
Construction Trades	100%	92%	Distinguished
Cosmetology	100%	89%	Distinguished
Culinary Arts	100%	81%	Distinguished
Drafting & Design	77%	69%	Commended
Diversified Occupations	100%	100%	Distinguished
Early Childhood Education	100%	89%	Distinguished
Health Assistant	100%	92%	Distinguished
Metal Fabrication	82%	82%	Distinguished
Tourism & Hospitality Management	100%	73%	Distinguished

Precision Machining DACUM Workshop – Ten representatives from local machining companies met to conduct an occupational analysis of their industry on June 13th. The group rated the importance of the Pennsylvania Program of Study (POS) tasks, added additional tasks and provided valuable input on worker behaviors, certifications, trends and concerns. A comprehensive report will be shared with the Occupational Advisory Committee in the fall and it will be used to update and improve our program.

Summer Curriculum Work – Twenty-one instructors participated in paid curriculum development work between June 9th to the 20th. They worked on updating duty/task lists, developing course syllabi and writing lesson plans.

New Courses – Several instructors have requested new courses to be added to their programs. See the board motion for details.

Special Education

End of the Year Report Cards - Jan and Pat sent out the fourth quarter grades, for all students with Individualized Education Plans (IEPs) and Section 504 Plans, to our home schools' special education staff and guidance counselors. The fourth quarter percent of success for our student with disabilities is 97% and 100% success rate for the complete school year.

Instructional Aide Evaluations- Pat completed all ten of the instructional aide's end of the year evaluations. All of the instructional aides have met the criteria at an "A" level and have shown professional growth in this school year.

Enrollment Update- Currently we have admitted 120 new students that have been identified as students with some type of disability. Jan and Pat have verified that all students with disabilities have been identified correctly and have obtained access to these student's Evaluation Reports and Individualized Education Plans (IEPs). These documents are now being downloaded into our system so our instructional staff will be able to access them electronically.

Literacy

2014-2015 Literacy Initiatives- We are already reviewing the ECTS Literacy Initiative Action Plan for the next school year. This action plan outlines what our instructors need to do to assist our students in the higher level comprehension of the written materials that are part of each of our technical programs. Students will once again be asked to write even more to demonstrate understanding of their content material at a deeper level.