

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: January 23, 2014

SUBJECT: Resignation

CATEGORY: **Operations:** **Policy:** **Information:** **Personnel: X**

INITIATED BY: Natalie Fatica, Coordinator of Human and Quality Resources

DESCRIPTION:

Jennifer Douglas, High School Secretary (S-3), has expressed her desire to resign her position effective January 27, 2014. (see attached letter).

RECOMMENDATION:

Motion to accept the resignation of Jennifer Douglas effective January 27, 2014.