



**Joint Operating Committee
Meeting Agenda**
Thursday, January 23, 2014
8500 Oliver Road, Erie, PA 16509

**Work Session
6:00 p.m.**

1. Renovation Project Presentation-Chris Coughlin and Jim Kosinski
 - a. Feasibility Study—2009-2010
 - b. Structural Review—2014
2. 2014-2015 Budget Presentation
3. Executive Session for the purpose of negotiations

**Regular Meeting
7:00 p.m.**

1. **Call to Order**
 - A. Moment of Reflection
 - B. Pledge of Allegiance
 - C. Roll Call
Foyle, Ogden, Hughes, Bucksbee, Lutz, Rial, DiPlacido, Rodgers, Black, Gourley,
Duda
2. **Meeting Minutes**
 - A. Motion to accept the minutes of the December 17, 2013 meeting as presented
3. **Guest and Public Comment**
4. **Correspondence**
 - A. Shirley Braddock, Instructional Aide, letter regarding notice of intent to retire during 2014-2015
 - B. Roy Drake, Maintenance (M-3), letter regarding notice of intent to retire during 2014-2015
 - C. Denise Cochran, Custodian, letter regarding notice of intent to retire during 2014-2015
 - D. Curtis Oakes, Culinary Arts Instructor, letter regarding notice of intent to retire during 2014-2015
 - E. Thank you card from Barb Gainer

- F. Thank you letter from SafeNet recognizing the National Technical Honor Society students for their donation of holiday gifts
- G. January is School Director Recognition Month-Thank you from ECTS

5. Business

- A. Business Manager Report — Marcia Stokes
- B. Motion to approve the following reports, transfers, payments and invoices, as presented:
 - 1. Revenue and Expenditure Reports: December 2013
 - a) General Fund
 - b) Food Service Fund
 - c) Capital Projects Fund
 - d) Student Activities Report
 - 2. Checks and Invoices
 - a) General Fund Checks, Wire Transfers and Invoices:
Checks and Wire Transfers: \$416,470.55
Invoices Payable: \$79,112.62
 - b) Food Service Fund Checks and Invoices:
Checks and Wire Transfers: None
Invoices Payable: \$2,620.21
 - c) Capital Projects Fund Checks and Invoices: None
 - d) Student Activity Fund Checks and Invoices: \$6,760.35
 - 3. VISA Procurement Card Payment:
December: \$33,523.15
 - 4. Treasurer's Report
December 2013
 - 5. Budget Transfers-none

6. Human and Quality Resources

- A. Coordinator of Human and Quality Resources Report — Natalie Fatica
 - 1. Motion to accept the resignation of Jennifer Douglas, High School Secretary (S-3), effective January 27, 2014

2. Motion to grant regular employment status to Gina Scarpino, part time Student Assistant Aide, effective December 20, 2013 at the rate of \$14.19 per hour

7. Operations

- A. Administrative Reports
 1. Superintendent Report —Karen Downie, Northwestern School District
 2. Director Report — Aldo Jackson
 3. Solicitor Report — Timothy Sennett
 4. Principal Report — Joe Tarasovitch
 5. Facilities Report — Del VonVolkenburg
 6. Technology Report — Jeff Smith
 7. Instructional Support Services Report — Jan Kennerknecht and Pat Holland
- B. Staff Travel >400 miles (Policies 331, 431, 531) —
- C. Field Trips and Fund Raising Requests (Policies 121, 229, 230,) —
 1. Field Trip Request-AUT, AUR; January 31, 2014; Bayfront Convention Center
 2. Field Trip Request-MTF; April 23, 2014; The Warren Company
 3. Field Trip Request-THM; February 28, 2014; Peek n Peak
- D. Facility Use Requests — Profit Making Organizations (Policy 707) — none
- E. Other Operations
 1. Other Business
- A. Board Action Items

8. Supplemental Reports & Information

- A. JOC Member Attendance Report
- B. Secondary Program Enrollment Report
- C. Transition Center & Career Alternative Education Enrollment Report
- D. Disabled Population by District
- E. Disabled Population by Program
- F. Business Contacts Report
- G. Work Experience Report

- H. Admissions Coordinator Report
- I. PRIDE Students of the Month-December
- J. 2014 SkillsUSA District Report
- K. Statement of Financial Interests-Due by May 1, 2014
- L. **Next meeting: Thursday, February 27, 2014**

9. Adjournment

Foundation Meeting