

Erie County Vocational-Technical School Foundation
Erie County Technical School, 8500 Oliver Road, Erie, PA 16509
Board of Directors
Meeting Minutes

February 27, 2014

Mr. Bucksbee, President, called the meeting to order at 6:01pm

Roll Call

Marcia Stokes, Secretary, called the roll:

<u>Board members:</u>	<u>District:</u>	<u>Present</u>	<u>Absent</u>
Andrew Foyle	Fairview	x	
John Ogden	Fort LeBoeuf	x	
John Hughes	Girard		x
James Bucksbee	General McLane	x	
Bill Lutz	Harbor Creek		x
Alfred Rial	Iroquois	x	
John DiPlacido	Millcreek	x	
David Rodgers	North East	x	
Glen Black	Northwestern	x	
Jennifer Gourley	Union City	x	
Eric Duda	Wattsburg	x	

Meeting Minutes

Minutes of January 23, 2014

Motion to accept the minutes of the January 23, 2014 meeting, as presented

Moved for approval by Duda with a second by Foyle

The motion is approved with an all "ayes" voice vote

Mr. John Hughes arrived at 6:03pm

Correspondence-none

Financial Reports, Payments, and Invoices

Profit & Loss Reports

Motion to approve ECVTS Foundation Profit & Loss Reports for 7/1/2013-1/31/2014, as presented

Moved for approval by Foyle, with a second by Rodgers

The motion is approved with an all "ayes" voice vote

Balance Sheet

Motion to approve the ECVTS Foundation Balance Sheet as of January 31, 2014

Moved for approval by Foyle, with a second by Rodgers

The motion is approved with an all "ayes" voice vote

Checks and Invoices

Motion to approve the ECVTS Foundation Checks and invoices for \$8,724.29, as presented

Moved for approval by Foyle, with a second by Rodgers

The motion is approved with an all "ayes" voice vote

Treasurer's Reports

Motion to approve the ECVTS Foundation Treasurer's Report, as presented: January 31, 2014 summary

Moved for approval by Foyle, with a second by Rodgers

The motion is approved with an all "ayes" voice vote

(Copy of reports are filed with the official minutes)

An executive session for the purpose of discussing a personnel matter took place from 6:15pm to 6:21pm

Other Business

Introduction of Jennifer Nygaard Ponzter, Independent Contractor for Career Street Executive Director Services

Operations Manager Report-presented by Dr. Aldo Jackson

Finance Manager Report-presented by Marcia Stokes

(Copy of reports are filed with the official minutes)

ECTS/ECVTSF Agreement Addendum

Motion to approve the indemnification clause of the December 17, 2013 agreement between the Erie County Technical School and the Erie County Vocational-Technical School Foundation to read "The School and the Foundation mutually indemnify and hold harmless from any and all claims, expenses, and liabilities arising out of this agreement with the exception of Foundation claims covered by the School's Commercial Crime: Employee Theft and Forgery Policy"

Moved for approval by Duda, with a second by Foyle

The motion is approved with an all "ayes" voice vote

Commercial Cooler Purchase Request

Mr. Joe Tarasovitch, High School Principal, presented a request that the Foundation purchase a used commercial cooler that will be utilized to hold food items for donation to a local food pantry. These include packaged food items such as milk, apple slices, and carrots that students receive as part of the lunch and breakfast program, but choose not to consume.

Motion to authorize the purchase of a used commercial cooler, not to exceed \$400

Moved for approval by Ogden, with a second by Diplacido

The motion is approved with an all “ayes” voice vote

Other Information

The Board provided information on amount of time spent on Career Street activities by the Director, Business Manager, Information & Technology Manager, and Coordinator for Quality and Human Resources

Adjournment

Moved by Ogden, with a second by Foyle to adjourn the meeting
Mr. Bucksbee, President, adjourned the meeting at 6:40pm

Minutes prepared by,

Marcia D. Stokes, Secretary
Erie County Vocational Technical School Foundation