

Career Planning Coordinator Report
February 2014
Remle Moyak

“Ready To Series”... Report

“Ready to Learn”

The “Ready to Learn” series is well under way. *Note-taking skills* (Oct –Nov 2013) and *Learning Styles* (Nov – Dec 2013) have been completed by the Career Planning Coordinator, (CPC) with all Level 1 students. *Test taking strategies* and *study skills* techniques have also been addressed in conjunction with these topics. The West Virginia LINKS advisement program’s lesson plans were utilized for these workshops and were supplemented with additional educational resources, handouts and activities. Writing prompts were provided to instructors to reinforce the topics and support writing across the curriculum.

“Ready to Live”

Part 1 of the *Financial Planning* series took place over 4 days on Jan 31, Feb 4, Feb 7 and Feb 11th. Trevor Allburn, a graduate assistant from Penn State Behrend’s Center for Financial and Consumer Outreach, presented *Budgeting* and *Credit* seminars to *all* of our juniors and seniors. He also touched on some basic *investment* strategies. Tammy Bright and Remle Moyak discussed a follow-up activity for the students; which resulted in a Math League. A big “THANK YOU” goes out to Tammy for creating this great activity to reinforce the principles of Budgeting and Credit introduced by the speaker.

Part 2 of the *Financial Planning* series is scheduled over 4 days in March. Representatives from Marquette Saving Bank are set to present “Protecting your Identity” and “Checking & Savings” to our juniors and seniors.

“Ready to Work”

The “Ready to Work” series is gaining momentum. The 2nd *Annual Military Panel* discussion is scheduled for February 26, 2014 for all interested students. Currently, the Air Force Reserve, Marines, Army, Army Reserve, and Navy have committed to being in attendance.

The CPC is actively planning the *Apprenticeship and Training Panel*, scheduled for Friday, March 21. Representatives from the building trades have been contacted and have expressed a great deal of enthusiasm for this event. Students from Electrical Engineering, Construction Trades, Facility Maintenance, and Metal Fabrication will be targeted for apprenticeship and training opportunities.

Problem Solving/Decision Making workshops (Jan-Feb 2014) are currently being conducted in the classrooms with Level 2 and 3 students. Writing prompts are provided to instructors as a follow-up to this activity.

“Ready for College”

Post-Secondary Educational Options was formally addressed by the Career Planning Coordinator during Advanced Training Day in October. 35 representatives from various colleges, technical schools, trade organizations and the military attended the event which was attended by all (approx 800) ECTS students. Individual instructors continue to explore lab specific educational options within their classrooms through

research, guest speakers and field trips. The CPC has worked individually with students to explore educational options in their areas of interest as well when requested.

An SAT registration workshop was conducted on October 31, 2014 targeting seniors who had not yet taken the SAT. 15 students attended. Additional workshops are planned for March and April targeting ECTS juniors. Individual SAT/ACT registration for students is also offered by the Career Planning Coordinator on an as needed basis. To date 7 students have been served.

College Applications workshops targeting seniors were conducted by the CPC in October and served 83 students. CPC has also worked individually to assist students (5 students) with college applications and essays when requested. Fee Waivers for Edinboro University are also provided to all students when requested.

College Exploration workshops were conducted in November; additional dates are planned for March. To date, 78 students have attended and have been introduced to how to search for colleges that fit their needs.

Scholarships Searching workshops were also conducted in November, with additional workshops being planned for March. Students were provided with the tools necessary to conduct their own on-line searches for scholarships. Over 75 students attended the workshops, with many students asking for additional help searching for scholarships individually. The CPC also provides copies of available scholarships to students on an on-going basis.

Paying for College/ FAFSA workshop conducted on Jan 21, 2013. Amy Sloan from PHEAA spoke to students about completing the FAFSA and paying for college. She also had students do career exploration in relation to potential salary and repayment of loans. 65 students attended.

Student Recognition:

Each month, the Career Planning Coordinator accepts nominations for the Millcreek Kiwanis Citizenship Award. The prerequisite for this award is "an individual who has demonstrated moral character, courage, leadership, health and physical fitness, service, recognition received for their efforts, scholastic preparation and total citizenship." Students receive certificates of achievement and a \$100.00 book scholarship at the awards ceremony. The CPC attended the October ceremony and plans to attend the February ceremony scheduled for Feb 24, 2014 at St. Mary's Center.

The following students have received the award:

October – Emily Demmick- CMN - Harborcreek

November – Esther Ridel – HEA - Girard

December – Nick Soboleski – MTF – General McLane

February – Emily Rossi – COS - Wattsburg

ROVA

Three local area rotary clubs have agreed to sponsor 6 ECTS students to attend the Rotary Outstanding Vocational Award Leadership Camp in Sandy Lake, PA on March 2-3, 2014. The CPC coordinated the recruitment of the students and their sponsorship.