

Erie County
Foundation
Vocational-Technical School

PROPOSED AGENDA ITEM

MEETING DATE: December 17, 2013

SUBJECT: Payment authorization-start up costs

SUBMITTED BY: Marcia Stokes

DESCRIPTION:

We have invoices associated with Career Street that will need to be paid once we receive revenue. These include invoices from the Knox, McLaughlin, Gornall, and Sennett for legal services, the Erie Times news for the ad placed for the Career Street Executive Director, Felix & Gloekler for the purchase and set up of QuickBooks, and Wagner Giblin for the insurance and bonds.

RECOMMENDATION:

Motion to authorize payments associated with startup costs for Career Street including fiscal, legal, insurance, and advertizing upon receipt of revenue