

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: August 22, 2013

SUBJECT: Substitute Instructors

CATEGORY: **Operations:** **Policy:** **Information:** **Personnel: X**

INITIATED BY: Natalie Fatica, Coordinator of Human and Quality Resources

DESCRIPTION:

In order to facilitate the transition of Kelly Services the ECTS Administration recommends approval of the attached sub list. This will allow coverage for any absences until the system is in place with Kelly as well as other unforeseen situations that may occur.

RECOMMENDATION:

Motion to approve the attached substitute instructor list.