

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: August 22, 2013

SUBJECT: Kelly Educational Staffing Services Agreement

CATEGORY: Operations: Policy: Information: Personnel: X

INITIATED BY: Natalie Fatica, Coordinator of Human and Quality Resources

DESCRIPTION:

The Erie County Technical School Administration recommends utilizing Kelly Educational Staffing Services to provide substitute instructors. The use of this service will provide benefits in the following areas:

- Eliminate time spent on scheduling substitutes for the principal
- Eliminate secretarial time spent on scheduling substitutes
- Expand substitute pool
- Reduce substitute shortages
- Standardize training process of substitutes
- Access to Kelly Services software to track absences and analyze data regarding absences
- Reduced unemployment expenses
- Reduced PSERS expenses

RECOMMENDATION:

Motion to approve agreement with Kelly Educational Staffing Services to provide substitute instructors.