

Maintenance Department Report for July-August 2013

I. MANAGER ACTIVITIES

A. Accomplishments

1. Working with Chris Coughlin/ Beals McMahon Painting on the repairing of the paint bubbles and rust on the Exterior of the High School building.
2. Completed the inspections/Cleaning of the Ansul Fire Systems and Fire Extinguishers.
3. Completed inspection and repair of the Fire alarm System
4. Completed crack filling/sealing and repairs to the parking lots.
5. Signed Agreement with Raymond D Showman and Sons for Land clearing along Pagan road.
6. Completed a walk through the building to Identify “Not an Exit” requirements. Getting quotes for signs
7. Auction of Welding Equipment removed from Metal Fab. Lab.
8. Purchased New, Water Only Floor Stripping Machine
9. Communicated with the following Contractors/Vendors:

A. Anthony and Sons	- PRO Waste Services Inc.
- T.C. Paving	- Janitors Supply Co.
- Yardmaster	- Graybar
- Verizon wireless	- Doritex
- Lowe’s	- Simplex
- Tirpak Building Maint	- Raymond D Showman and Sons
- EMSI	- Welders Supply
- Johnson Controls	- Siemens Controls
-Beals McMahon Painting	

B. Meetings Attended

1. Weekly Administrative meetings.
2. Safety Committee Meetings.
3. PASBO Operations Academy in State College
4. PASBO Regional Meeting

II. MAINTENANCE

A. Accomplishments & Ongoing Projects

1. Repairing of walls that were damaged and repainting classrooms and offices.
2. Completed routine Maintenance request at our High School and Skill Center.
3. Repaired lockers in Labs

II. CUSTODIAL

A. Accomplishments

1. Routine cleaning of the facility.
2. Completed the project cleaning of the school buildings.
3. Changed Locker Combinations

III. FACILITY USE REQUESTS

- 1. Pa. State Police Training – Skill Center, August 7th and 21st**
- 2. NWTC IU- Regional Choice initiative – Cafeteria, August 8th**
- 3. German Shepherd Dog Club – Back Field and Access to Restrooms**

Items completed this summer

- 1. Water line in boiler room repaired.**
- 2. Refrigeration coils cleaned in Kitchen.**
- 3. Ice Machines ice system cleaned and sanitized.**
- 4. Fire extinguishers Tested and Repaired as needed**
- 5. HVAC units at the High School and Skill Center filters changed, belts checked, changed if needed.**
- 6. Bearing replaced in HVAC unit in Boiler Room for Metal Fab.**
- 7. Combinations changed on lockers and lockers repaired in hallways.**
- 8. Roofs and roof drains cleaned of debris.**
- 9. Repaired HVAC unit for Skill Center.**
- 10. Repaired lockers in Auto Tech Lab, Auto Body Lab, Construction Trades Lab, Facilities Engineering Lab, Metal Fabrication Lab, Electrical Engineering Lab and Precision Machining Lab.**
- 11. TV monitors installed in Hallway near Auto Body and in Front Lobby.**
- 14. Installed new Bus Drop off walk at the rear of the High school**
- 15. Installed new Concrete Dumpster Pad on the Northeast side of the building.**
- 16. Replaced Walk/Ramp in front of Skill center.**
- 17. Installed New Welding Equipment in the Metal Fabrication Lab**
- 18. Installed New Electrical Circuits in the Metal Fabrication Lab to Facilitate the installation of the New Welding Equipment**
- 19. Replaced the controller and upgraded the system software for the Metasys System, (Johnson Controls), Some system training was provided at this time as a part of the upgrade.**
- 20. Replaced Sign Posts in front of High School and Three (3) Stop Signs**
- 21. Installed new Stop Sign and post at the exit from the upper lot near Flower Road**
- 22. Brick repairs at the Skill Center**



