
**Erie County Technical School
Director's Report
April 2014**

“Good Writing Reflects Good Thinking”

New Student Greetings

For the past several years, the director and admissions coordinator have arranged to visit each school to greet the new students for the 2014-2015 school year. Guidance counselors are very helpful in bringing the new students together, where we greet each student and give them a book bag as a welcome gift. We spend a few minutes talking about the first few days of school and answer any questions they may have. We end the greeting by taking a group photograph. The greetings were completed on Thursday, April 3. We are very encouraged by the quality of students we met during these greetings.

Professional Development Assessment

As the observation phase of the professional development assessment process ends, we are beginning the final phase of the process. Faculty members have been compiling their professional development portfolios, either in the customary hardcopy format or in the new electronic format. Four faculty members elected to try the new format.

Faculty members are also completing an electronic version of their end-of-year self-assessment. The self-assessment covers all four domains and has 95 elements. The principal and director also complete an end-of-year assessment in the same format. The administrators each assess one-half of the faculty members.

Recycling

Our recycling efforts continue to go well. The volume of recycled items in the cafeteria has increased to the point where the recycling dumpster was full for the first time. It has also allowed us to move away from using the incinerator. We are working with faculty to refine what is recycled in the classrooms and laboratories, and hope to see continued increases in the volume of materials we recycle.

Campus Safety

Pat Sergott, President and CEO, and Steve Stovall, Vice President, of Protection Institute were on campus on Monday, April 7 to label safety assets and evacuation routes in both the high school and Skill Center. With this information, they will next ‘layer’ the various assets into a graphic interface that will allow for staff training and safety planning.

Other Activities this Month

Other items the director has been working on in late March and early April include:

1. Transition Plan for the departure of the business manager
2. Monitoring the recycling program
3. Preparations for the annual 8th Grade Career Readiness Survey administered by Erie Together and Career Street
4. Working with PDE and eMetric to facilitate the upload of student information for Keystone exams administered in the Career Alternative Education Program
5. Graduate follow-up letters mailed to 211 high school students and 166 RCTC students, on behalf of PDE

Director's Travel and Meetings

The director's recent and scheduled meetings include:

- ❖ *Corry Area School District*; Corry; April 1; to assist with the Construction and Facility Maintenance OAC meeting
- ❖ *Professional Advisory Council*; ECTS; April 4; monthly meeting with superintendents
- ❖ *Workforce Investment Board*; Meadville; April 9; first meeting of reformulated board
- ❖ *WIN Grant Receptions*; Mercyhurst University; April 8; reception held to recognize a grant made by the Erie Community Foundation to support the WIN initiative
- ❖ *Harbor Creek School Board, ECTS Dinner Meeting*; ECTS; April 10; host school board meeting at ECTS
- ❖ *Corry Area School District*; Corry; April 11; to assist with the Health Occupations OAC meeting
- ❖ *Meet & Discuss*; ECTS; April 22; monthly meeting of administration and Federation officers
- ❖ *PACTA Pennsylvania Inspired Leadership, Educator Effectiveness Report Out Session*; Pittsburgh; April 24; to provide a verbal report on the role out of the Educator Effectiveness model by ECTS