

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: April 24, 2014

SUBJECT: Retirement

CATEGORY: **Operations:** **Policy:** **Information:** **Personnel: X**

INITIATED BY: Natalie Fatica, Coordinator of Human and Quality Resources

DESCRIPTION:

Phylis Zimmermann, Networking Instructor, has expressed her desire to retire effective June 6, 2014. (see attached letter).

RECOMMENDATION:

Motion to accept the retirement request of Phylis Zimmermann effective June 6, 2014.

April 9, 2014

Erie County Technical School
8500 Oliver Road
Erie, PA 16509

Attn: Aldo Jackson, Director of Vocational Education
Joseph Tarasovitch, Principal of Secondary Programs
✓ Natalie Fatica, Coordinator for Human & Quality Resources

All:

This is my formal Letter of Resignation from Erie County Technical School. I will be retiring with my last day will be the final day of the 2013-2014 school year. As well, I am requesting a lump sum summer pay. I have enjoyed the time I have spent at ECTS and feel I have enhanced the learning and preparedness of each of my students.

Thank you for all of your support throughout my ECTS career.

Respectfully,

A handwritten signature in blue ink, appearing to read 'Phylis Zimmermann', with a large, stylized flourish extending from the end of the signature.

Phylis Zimmermann

Cc: File