



SECTION: PUPILS

TITLE: GRADUATION
REQUIREMENTS

ADOPTED: December 19, 1996

REVISED: September 27, 2012

217. GRADUATION REQUIREMENTS	
1. Purpose SC 1613	It shall be the policy of the Operating Committee to acknowledge each student's successful completion of the instructional program appropriate to the student's interests and needs.
2. Definition	
3. Authority School Code 1504, 1605, 1611, 1613 PA Code Title 22 Sec. 5.222, 5.253	The technical school will certify to the participating school districts the students who are eligible for graduation. The Operating Committee shall identify the planned courses which are required for graduation. These written plans shall be on file in the school and shall be made available upon request for review by the designated representatives of the Department of Education.
4. Delegation of Responsibility SC 1611, 1613	The Director shall develop procedures for implementing this policy which include the careful recording of the student's learning outcomes as determined by the Operating Committee and State Regulations and shall: 1. Counsel students to know what is expected of them for completion of their schooling. 2. Issue periodic warnings to students in danger of not fulfilling graduation requirements. 3. Prepare and submit to the Operating Committee for its approval a list of all candidates for the award of a certificate.
5. Guidelines	<u>Satisfactory Program Completion For The Regional Career & Technical Center</u> Students who have satisfactorily completed training through the Regional Career and Technical Center will be awarded a certificate of satisfactory completion. This certificate will indicate the number of total program hours the student has completed. Certificates will not be awarded to students who have not successfully completed their programs. Also, no certificate will be awarded to a student whose overall

217. GRADUATION REQUIREMENTS - Pg. 2

	attendance drops below 88% at any point in the program. A student's Work Ethics and Skill Progress Report will indicate whether or not s/he is progressing satisfactorily in his/her program. If an instructor feels that there are areas of weakness in a student's progress, s/he will note this in the report. The instructor will also discuss these areas for improvement with the student and suggest ways for the student to work toward success in these areas.
--	---

S:\Business\Public Information\Board Policy Manual\Board Policy Files\ECTS--217.docx