



**Joint Operating Committee
Meeting Agenda**

Thursday, October 25, 2012
8500 Oliver Road, Erie, PA 16509

Regular Meeting – 6:00 p.m.

1. Call to Order

- A. Moment of Reflection
- B. Pledge of Allegiance
- C. Roll Call

Foyle, Ogden, Heath, Bucksbee, Gainer, Rogala, DiPlacido, Rodgers, Ring, Gourley, Duda

2. Meeting Minutes

- A. [Motion to accept the minutes of the September 27, 2012 meeting as presented](#)

3. Guests and Public Comment

4. Correspondence

- A. [Steve Sceiford — Retirement Letter](#)

5. Business

- A. [Business Manager Report](#) — Marcia Jones
- B. Motion to approve the following reports, payments and invoices, as presented:

1. Revenue and Expenditure Reports: September 30, 2012

- a) [General Fund](#)
- b) [Food Service Fund](#)
- c) [Capital Projects Fund](#)
- d) [Student Activities Report](#)

2. [Checks and Invoices \(to be provided\)](#)

- a) General Fund Checks, Wire Transfers and Invoices: \$
- b) Food Service Fund Checks and Invoices: \$
- c) Capital Projects Fund Checks and Invoices: \$
- d) Student Activity Fund Checks and invoices: none

3. VISA Procurement Card Payment: [\\$58,998.25](#)

4. [Treasurer's Report \(to be provided\)](#)

- a) August 2012
- b) September 2012

5. Budget Transfers: none

6. Human and Quality Resources

- A. Coordinator of Human and Quality Resources Report — Natalie Fatica
 - 1. Motion to approve the addition of Janet Coyne to the substitute list at Erie County Technical School
 - 2. Motion to employ Chris Boyd, Dennis Kasper and Janet Coyne at the rate of \$25.00 per hour as RCTC instructors
 - 3. Custodial sub (to be provided)

7. Operations

- A. Administrative Reports
 - 1. Superintendent Report — James Tracy, Girard School District
 - 2. Director Report — Aldo Jackson
 - 3. Solicitor Report — Timothy Sennett
 - 4. Principal Report — Joe Tarasovitch
 - 5. Facilities Report — Steve Sceiford
 - 6. Technology Report — Jeff Smith
 - 7. Instructional Support Services Report — Jan Kennerknecht and Pat Holland
- B. Staff Travel >400 miles (Policies 331, 431, 531) — none
- C. Field Trips, Fundraising, Community Activities (Policies 121, 229, 230, 910) — none
- D. Facility Use Requests — Profit Making Organizations (Policy 707) — none
- E. Other Operations — none

8. Other Business

- A. Board Action Items

9. Supplemental Reports & Information

- A. JOC Member Attendance Report
- B. Secondary Program Enrollment Report
- C. Transition Center & Career Alternative Education Enrollment Report
- D. Disabled Population by District
- E. Disabled Population by Program
- F. Business Contacts Report
- G. Work Experience Report

- H. Admissions Coordinator Report
- I. 9th Grade ECTS Packet
 - 1. Envelope
 - 2. Letter
 - 3. Brochure
- J. 2013-2014 ECTS Student Application
- K. Students of the Month—October
- L. Advanced Training Day Participants
- M. **November Meeting — None**
- N. **Next meeting: Tuesday, December 18, 2012**

10. Adjournment