

**ERIE COUNTY TECHNICAL SCHOOL**

**PROPOSED AGENDA ITEM**

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**DATE:** May 23, 2013

**SUBJECT:** Jim Sipes, Uncompensated Leave

**CATEGORY:**      **Operations:**      **Policy:**      **Information:**      **Personnel: X**

**INITIATED BY:** Natalie Fatica, CHQR

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**DESCRIPTION:**

Jim Sipes, part-time Custodian (C-2) has requested an Uncompensated Leave of Absence as needed the for the months of May, June, July, and August for personal reasons .(see attached correspondence from Jim Sipes) Board Policy #539 (see attached) allows in certain instances an uncompensated leave of absence.

**RECOMMENDATION:**

**Motion to approve the Uncompensated Leave of Absence for Jim Sipes for May, June, July, and August as needed.**