



The Erie
Community
Foundation

Helping today... Shaping tomorrow.

459 West Sixth Street • Erie, Pennsylvania 16507 • ph: 814.454.0843 • fx: 814.456.4965 • www.eriecommunityfoundation.org

MEMORANDUM

TO: Mr. Paul D. Fritz
Erie County Technical School Foundation

FROM: Barbara F. Sambroak
Meghan O'Brien

DATE: April 2013

SUBJECT: Fund Distribution

Please be advised that there is **\$6,870** of income available for distribution from the Erie County Technical School Endowment. In accordance with your agency endowment fund letter of agreement, you may choose to do one of the following:

- Receive this income as a grant from The Foundation
- Receive a lesser amount as a grant from The Foundation: \$ _____
- Receive no distribution at this time

At your earliest convenience, please circle your preference and return this form via fax to 456-4965 or email your reply to: mobrien@eriecommunityfoundation.org

If there are questions, please do not hesitate to contact us.

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