

Erie County Technical School
Program Development System
Suggested Considerations
Sample

Proposed Program: Public Safety--Firefighter/EMT			
Criteria	Considerations	Response (Y/N/NA)	Evidence/Source
1. Employer Demand			
	State demand occupation	Yes	2013 HPO
	Regional demand occupation	Yes	2013 HPO
2. Personnel			
	Certification required/available	Yes	
	Salary range		
	Assessed availability		
3. Partnerships			
	Agencies	Yes	Perry Highway; 911 Center
	Companies	No	
	Industry groups	No	
4. Infrastructure			
	Facilities	Off campus	Burn Tower?
	Equipment	Borrow/Lease	
	Supplies		
	Instructional materials	National curriculum	NFPA; PA EMT
5. Student Appeal			
	High school students	Yes	
	Adult students		
	Attributes/interests profiles		
	Similar programs in other schools	Erie City	
6. Wages of Occupations			
	Median wages (2012)	\$14.91 hourly, \$31,020 annual	
7. Postsecondary Transition Opportunities			
	Survey of postsecondary schools		
	Potential Articulations		

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8. Career Ladders & Lattices			
	Availability		
	Career Pathway		
9. Curriculum			
	Availability of proprietary curriculum	Yes	State licensure; strict
	Need to develop curriculum	No	
	National program accreditations	No	
	Industry-recognized student credentials	Yes	License, other (CPR, OSHA 10)
	Integration academic standards	Yes	
10. Competing Programs			
	Similar programs at ECTS	Health Asst.	
	Similar programs in other CTCs	Erie City	
	Similar programs in postsecondary schools	None	
11. Cost to Operate			
	Equipment	Turnout Gear	
	Faculty salary	In range	
	Utilities	No Sig Difference	
	Supplies	Typical	
	Instructional materials	Typical	
12. Industry Status			
	Industry Status Reports		
	Industry Projections-- Projected growth (2010-2020)	Much faster than average (29% or higher)	
	Industry Projections PA—Average Annual	640	
Origination Date:			
Assessment Committee:			
SIC Codes:			
Industry Cluster:			

Erie County Technical School
New Program Implementation Timeline

Month	Week	Activity	Notes
May	1		
May	2		
May	3	JOC Meeting	
May	4		
June	1		
June	2		
June	3	JOC Meeting	
June	4		
July	1	Brochure & Application Design	Priority Date 2
July	2	SAA	
July	3	SAA	No JOC meeting
July	4	SAA	
August	1	Brochure & Application Printing	
August	2	SAA	
August	3	SAA	
August	4	SAA	
September	1	Brochure & Application Mailing Prep	
September	2	personalized cover letter	
September	3	assemble, envelope, post	
September	4	SAA	
October	1	Brochure & Application Mailing	Priority Date 1
October	2		
October	3		
October	4		
November	1	Student Open House Postcard Mailing Tours	
November	2	Parent Open House Postcard Mailing Tours	
November	3	Tours	
November	4	Priority Enrollment Postcard Mailing Open House	
December	1		
December	2		
December	3		
December	4		
January	1		
January	2		
January	3		
January	4	Applications Due	
February	1		
February	2		
February	3	Applications Reviewed	
February	4		
March	1		
March	2	Application Accepted Letters	
March	3		
March	4		
April	1	New Student Greetings	
April	2		
April	3		
April	4		