

March 2013

Human and Quality Resources Report

ISO.

Internal audits are in full swing and scheduled to be finished April. The parent satisfaction survey was sent and at this point we have received 123 surveys back. The student satisfaction survey was conducted with our current students. In addition, a food service survey was conducted. The results of all of the surveys will be tallied and be discussed during management review.

Staffing.

Custodian

At this point all positions are filled and the two non 5 day custodians are able to fill in when subs are needed.

Student Aide-Transition Center

Additional resumes have been collected for the transition center aide and interviews were conducted and a candidate will be recommended to the board in March. Students have begun to go out on job shadowing using other resources available at this time. The hope is to have everything up and running so that it can be in full swing with the start of the 2013-2014 school year.

Instructors

Recruiting will begin for the instructors that are retiring this summer.

VA Program

A meeting was conducted with vocational specialists from the VA to discuss opportunities to utilize Veterans for positions open or season help. In addition, they received a tour and information regarding our adult training which may be helpful for them to utilize as well. It seems that there are multiple opportunities to work together for mutual benefit.

Adult Education.

Term IV classes have begun. The welding program overlapping continues which includes an evening of technical math and after seven weeks will continue with a blueprint reading piece.