
**Erie County Technical School
Director's Report
March 2013**

“Nothing New, Nothing Different . . . Just Better”

Request for Proposals—CAEP

The director, with assistance from the business manager, has written and released a request for proposal (RFP) for education and behavioral health services. The RFP was created at the request of the Professional Advisory Council as a means to reduce the expense associated with the Career Alternative Education Program. The RFP was mailed to seven agencies, including:

1. Achievement Center
2. Bethesda Children's Home
3. Harborcreek Youth Services
4. Hermitage House Youth Services, Inc.
5. Perseus House
6. Sarah Reed Children's Center
7. Stairways Behavioral Health

A mandatory pre-proposal meeting is scheduled for April 8. Proposals are due on April 26. After a review of the proposals by administrative staff and the Professional Advisory Council, the director will present a recommendation to the Operating Committee at its May meeting.

RCTC

U.S. Probation Office Training. The RCTC continues a training program for five parolees of the U.S. District Court, Western District of Pennsylvania, U.S. Probation Office. The program includes mathematics, blueprint reading and welding. The program started on Monday, February 25.

Corporate Training—PSB Industries. RCTC is conducting training for PSB for 40 hours of industrial electricity training. The training is for six employees who will eventually become field technicians. A second phase of 40 additional hours in industrial electricity is being considered.

Corporate Training—Industrial Sales and Manufacturing. RCTC is developing a mathematics and blueprint assessment as part of a training proposal with Industrial Sales and Manufacturing. ISM has plans to train approximate 100 employees in mathematics and blueprint reading.

CDL Training. Conversations continue to bring CDL training to the Erie area. We are working with CareerLink and the Crawford County Career & Technical Center.

Other Activities this Month

Other items the director has been working on in January include:

1. Conducting the At-Risk review with the Electronics program--data is also be compiled and recorded for all programs for comparative purposes
2. Assistance provided to Corry Area School District as they prepare for the Approved Program Evaluation (Ch. 339)
3. Working with an ECTS committee on the design and construction of a float sponsored by Senator Sean Wiley for the Perry 200 commemoration
4. Working with the WIB's Policy & Compliance Committee to create a performance dashboard

Director's Travel and Meetings

The director's recent and scheduled meetings include:

- ❖ *School Counselors' Workshop*; IU5; March 5; served on a panel presentation regarding postsecondary opportunities and connecting with business and industry
- ❖ *WIB Compliance & Policy Committee*; Meadville; March 6; director serves as chair of committee
- ❖ *Manufacturing Training Cooperative*; ECTS; March 7; to design basic machining programming; with Chuck Guiste, PMI and Peggy McCarthy, PSU-Behrend
- ❖ *AYES Mentors' Luncheon*; ECTS; March 7; to recognize dealership mechanics that have mentored automotive technology students; with Elaine Shaffer, Sam Steever and Dave Michalak
- ❖ *ECTS Occupational Advisory Committees Dinner*; ECTS; March 12; dinner meeting with approximately 150 business representatives that provide advice to each program
- ❖ *Corry Area School District*; March 18; to assist with preparations for their Approved Programs Evaluation (Ch. 339)
- ❖ *WIB Compliance & Policy Committee*; Meadville; March 21; subcommittee developing a performance dashboard
- ❖ *CDL Training*; Meadville; March 21; with Randy Rice of CareerLink and Neil Donovan, director at Crawford County Career & Technology Center; to investigate CDL training
- ❖ *Professional Advisory Council Meeting*; ECTS; April 5; monthly meeting with superintendents