



**Joint Operating Committee
Meeting Agenda**
Thursday, March 28, 2013
8500 Oliver Road, Erie, PA 16509

Work Session
6:00 p.m.

1. Presentation on the Erie VA Medical Center's Compensated Work Therapy Program by Maryann Kunath, Vocational Rehabilitation Specialist
2. **Costs per Program**--explanation
 - a. 2011-2012 Budget
 - b. 2011-2012 Actual
 - c. 2012-2013 Budget
3. Administrative Reports

Regular Meeting
7:00 p.m.

1. **Call to Order**
 - A. Moment of Reflection
 - B. Pledge of Allegiance
 - C. Roll Call
Foyle, Ogden, Hughes, Bucksbee, Gainer, Rogala, DiPlacido, Rodgers, Ring, Gourley, Duda
2. **Meeting Minutes**
 - A. Motion to accept the minutes of the February 28, 2013 meeting as presented
3. **Guests and Public Comment**
4. **Correspondence**
 - A. PSBA-Guidelines for Submitting Items for the 2014 Legislative Platform
 - B. Charlie Lytle-Program Cost Analysis
5. **Business**
 - A. Business Manager Report — Marcia Jones
 - B. Motion to approve the following reports, payments and invoices, as presented:
 1. Revenue and Expenditure Reports: February 2013
 - a) General Fund
 - b) Food Service Fund

- c) Capital Projects Fund
 - d) Student Activities Report
- 2. Checks and Invoices
 - a) General Fund Checks, Wire Transfers and Invoices:
 - Checks and Wire Transfers: \$428,923.57
 - Invoices Payable: \$70,946.09
 - b) Food Service Fund Checks and Invoices:
 - Checks and Wire Transfers: None
 - Invoices Payable: \$2,515.52
 - c) Capital Projects Fund Checks and Invoices: None
 - d) Student Activity Fund Checks and invoices: \$2,332.59
- 3. VISA Procurement Card Payment:
 - February: \$44,340.48
- 4. Treasurer's Report
 - a) February 2013
- 5. Budget Transfers — none

6. Human and Quality Resources

- A. Coordinator of Human and Quality Resources Report — Natalie Fatica
 - 1. Motion to hire Gina Scarpino as a part time Student Aide at the rate of \$13.66 per hour beginning on or after April 2, 2013
 - 2. Motion to accept the resignation of Taylor Goodwill, part time Technology Technician, effective March 8, 2013

7. Operations

- A. Administrative Reports
 - 1. Superintendent Report — James Tracy, Girard School District
 - 2. Director Report — Aldo Jackson
 - 3. Solicitor Report — Timothy Sennett
 - 4. Principal Report — Joe Tarasovitch
 - 5. Facilities Report — Del VonVolkenburg
 - 6. Technology Report — Jeff Smith
 - 7. Instructional Support Services Report — Jan Kennerknecht and Pat Holland
- B. Staff Travel >400 miles (Polices 331, 431, 531) — none

- C. Field Trips and Fund Raising Requests (Policies 121, 229, 230,) —none
- D. Facility Use Requests — Profit Making Organizations (Policy 707) — none
- E. Other Operations
 - 1. Motion to approve the occupational advisory committee members for the 2012-13 academic year, as presented
 - 2. Motion to approve the attached resolution authorizing Dr. Aldo Jackson to affix an electronic signature to any agreement with the Pennsylvania Department of Education on behalf of Erie County Technical School
 - 3. Motion to approve the Memorandum of Understanding between the Erie County Technical School and Veterans Industries/Compensated Work Therapy
 - 4. Motion to approve the Special Education Transition Center Operating Agreement effective July 1, 2013 through June 30, 2014, as presented and approved by the participating school districts

8. Other Business

- A. Board Action Items

9. Supplemental Reports & Information

- A. JOC Member Attendance Report
- B. Secondary Program Enrollment Report
- C. Transition Center & Career Alternative Education Enrollment Report
- D. Applications & Admissions Report—Class of 2016
- E. Disabled Population by District
- F. Disabled Population by Program
- G. Business Contacts Report
- H. Work Experience Report
- I. Admissions Coordinator Report
- J. Students of the Month—March
- K. Statement of Financial Interests-Due May 1st
- L. **Next meeting: Thursday, April 25, 2013**

10. Adjournment