
**Erie County Technical School
Director's Report
February 2013**

“Nothing New, Nothing Different . . . Just Better”

2013-2014 Budget

To date, two districts have returned their resolutions approving our 2013-2014 budget, Union City and Wattsburg. Two other districts approved the budget but have to return their resolutions, Millcreek and Harbor Creek. Northwestern voted no on the budget and returned their resolution.

RCTC

U.S. Probation Office Training. The RCTC will be conducting a training program for six parolees of the U.S. District Court, Western District of Pennsylvania, U.S. Probation Office. The welding training program includes mathematics, blueprint reading, welding training, textbooks, tools and supplies. The program started on Monday, February 25.

Corporate Training—PSB Industries. RCTC submitted a training proposal to PSB for an initial 40 hours of industrial electricity training. The training will be conducted for six existing employees who will eventually become field technicians. A second phase of 40 additional hours in industrial electricity is being considered.

Corporate Training—Industrial Sales and Manufacturing. RCTC has submitted a training proposal to Industrial Sales and Manufacturing to conduct blueprint training. ISM has plans to train approximate 100 employees. The proposal is moving forward with an employee assessment component to be conducted first. Training will be based on the assessment results.

CDL Training. At the request of two employers, the administration is investigating commercial driver's license training. Rather than developing curriculum and acquiring the necessary equipment, conversations are underway with a third-party provider to partner with RCTC to provide this training. There are currently no CDL trainers in the Erie area.

Other Activities this Month

Other items the director has been working on in January include:

1. Assistance provided to Corry Area School District as they prepare for the Approved Program Evaluation (Ch. 339)
2. Working with an ECTS committee on the design and construction of a float sponsored by Senator Sean Wiley for the Perry 200 commemoration
3. Composing a request for proposals for a service provider for the Career Alternative Education Program

Administrative Performance Check-ups

The director has conducted performance check-ups with each administrator. Their winter 90-day plans were reviewed in conjunction with their plans for the next 90 days.

Director's Travel and Meetings

The director's recent and scheduled meetings include:

- ❖ *Erie Regional Education & Training Consortium*; Intermodal Center; January 28; to investigate postsecondary training opportunities for Erie County
- ❖ *Accudyne Employer Luncheon*; ECTS; January 31; with Elaine Shaffer and company president Steve Michael; to discuss field-based and placement opportunities for ECTS students. Mr. Michael is an ECTS graduate—electronics.
- ❖ *Tourism and Hospitality Management DACUM*; Hilton Garden Inn; February 5; with Jan Kennerknecht, Elaine Shaffer and regional industry representatives
- ❖ *Western Region SkillsUSA Competitive Events Debriefing*; Meadville; February 7; with Sandy Carr and Elaine Shaffer; to discuss the competitive events and to evaluate the single-site approach to hosting the event
- ❖ *PSB Industries*; Erie; February 8; with Bob Lyle; to discuss industrial electricity training proposal
- ❖ *Corry Area School District*; February 11; to assist with preparations for their Approved Programs Evaluation (Ch. 339)
- ❖ *County-level Workforce Development Team*; Erie; February 12; monthly meeting of workforce development agencies from Erie County
- ❖ *Health Choices*; ECTS; February 12; meeting with conference planning committee for ECTS to host a county-wide meeting of high school students
- ❖ *Steve Sceiford Retirement Luncheon*; Erie; February 15; administrative staff members celebrate Steve's service to ECTS and congratulate him on his retirement
- ❖ *Erie Regional Education & Training Consortium*; Intermodal Center; February 20; to investigate a collaborative approach to postsecondary training opportunities for Erie County
- ❖ *CDL Training*; Meadville; February 21; with Gary Shaw of PA Pride and Neil Donovan, director at Crawford County Career & Technology Center; to investigate CDL training for Erie County
- ❖ *PACTA Symposium*; Hershey; February 25 to 27; annual conference on workforce development
- ❖ *UPMC Hamot Hospital Luncheon*; ECTS; February 28; with Elaine Shaffer and company representatives Tina Homan, Human Resources, Chris Zvoch, Housekeeping and Joe Wilkins, Facility Maintenance

- ❖ *Career Exploration Project Leadership Team*; Intermodal Center; February 28; committee brought together to improve the connection between youth and the business community
- ❖ *Professional Advisory Council Meeting*; ECTS; March 1; monthly meeting with superintendents