



PROPOSED AGENDA ITEM

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MEETING DATE: February 28, 2013

SUBJECT: Compliance Officer/Right To Know Officer

SUBMITTED BY: Marcia D. Jones

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DESCRIPTION:

ECTS must have a designated Compliance Officer for Title VI and EEOC, as well as a Right To Know Officer. It is recommended that these appointments be made based on positions and not individuals. The duties of the Compliance Officer best align with those of the Coordinator of Quality and Human Resources, while the duties of the Right to Know Officer best align with those of the Board Secretary.

RECOMMENDATION:

Motion to appoint the Coordinator of Quality and Human Resources as the Compliance Officer for Title VI and EEOC and the Board Secretary as the Right to Know Officer