



8500 Oliver Road, Erie, PA 16509

Joint Operating Committee - Meeting Agenda

Thursday, August 23, 2012

Regular Meeting – 6:00 pm

1. Call to Order

- A. Moment of Reflection
- B. Pledge of Allegiance
- C. Roll Call:

 Foyle, Ogden, Heath, Bucksbee, Gainer, Rogala, DiPlacido, Rodgers, Ring, Gourley, Duda

2. Meeting Minutes

- A. **Motion to accept the minutes of the June 28, 2012 meeting as presented**

3. Financial Statements

- A. Audited Financial Statements-June 30, 2012: Felix & Gloekler, PC
 - 1. Natalie Heberlein
- B. **Motion to accept to audited financial statements for the year ended June 30, 2012 as presented by Felix & Gloekler, P.C.**

4. Guests and Public Comment

5. Correspondence

- A. Roach Hewitt- SAS Institute training

6. Business

- A. Report – Business Manager – Paul Fritz
- B. **Motion to approve the following reports, payments and invoices, as presented:**
 - 1. Revenue and Expenditure Reports: June 30, 2012 and July 31, 2012
 - a) General Fund
 - b) Food Service Fund
 - c) Capital Reserve Fund
 - d) Student Activities Report

2. Checks and Invoices:
 - a) General Fund Checks, Wire Transfers and Invoices: \$586,193.48
 - b) Food Service Fund Checks and Invoices: \$10,059.88
 - c) Capital Projects Fund Checks and Invoices: \$ 52,887.77
 - d) Student Activity Fund Checks and invoices: \$100.00
3. VISA procurement card payment: \$15,921.79-June and \$25,245.38-July
4. Treasurer's Report: June 2012 and July 2012
5. General Fund – Budget Transfers –none

7. Human and Quality Resources

A. Report—Coordinator of Human and Quality Resources – Natalie Fatica

- 1. Motion to accept the resignation of Mike Senger, C-2 Custodian, effective July 6, 2012**
- 2. Motion to hire Tyler Hart as part time custodian, C-2, at the rate of \$13.63 per hour**
- 3. Motion to grant regular employment status to Heather Beck, S-3, effective July 26, 2012 at \$13.58 per hour**
- 4. Motion to approve Analee Cree and Jessica Fenner as part-time SAA-2 Student Aides at the rate of pay of \$13.66 per hour**
- 5. Motion to approve the 2012-2013 list of high school substitute instructors as presented**
- 6. Motion to approve Elaine Shaffer and Sandy Carr as SkillsUSA advisors for 2012-2013 and each to be paid \$1000.00 per the professional unit bargaining agreement**
- 7. Motion to hire Margaret Hanson as part-time secretary (S-3) at the rate of \$13.33 per hour**
- 8. Motion to approve the list of RCTC instructors and supervisors for 2012-2013 as presented**
- 9. Motion to employ Marcia Jones as Business Manager/Board Secretary, at an annual salary of \$88,000 to begin on or after September 1, 2012**
- 10. Substitute guidance counselor – information to be provided**

8. Operations

A. Administrative Reports

1. Superintendent Report– James Tracy, Girard School District
2. Director Report — Aldo Jackson
3. Solicitor Report — Timothy Sennett
4. High School Principal Report — Joe Tarasovitch
5. Facilities Report — Steve Sceiford
6. Technology Report — Jeff Smith
7. Instructional Support Services Reports - Jan Kennerknecht and Pat Holland

B. Staff Travel >400 miles (Policies: 331,431,531) - **None**

C. Student Field Trips, Fundraising, Community Activities (Policy 121, 229, 230, 910) - **None**

D. Facility Use Requests – Profit Making Organizations (Policy 707) - **None**

E. Other Operations

1. **Motion to approve the 2012-2013 Student Handbook as presented**
2. **Motion to approve the program changes, as presented, for delivery beginning 2012-2013**
3. **Motion to accept a donation from Tractor Supply Company Inc. for a variety of screws and fastening items**
4. **Motion to accept donation of DYNAREX molded face masks from UPMC Hamot Medical Center**
5. **Motion to approve the listed technology items as surplus and available for disposition per Policy 706.1**

9. Other Business

A. Board Action Items

10. Supplemental Information

- A. JOC Member Attendance Report-prior 12 months
- B. Secondary Program Enrollment Report — Joe Tarasovitch

- C. Tenth ERIE Conference- The Skills Mismatch Problem: How bad is It, and What Can We Do About It?
- D. PDE review of AYP- ECTS
- E. ECTS Disabled Population by District and by Program
- F. Next meeting: **Thursday, September 27, 2012**

11. Adjournment