



**Joint Operating Committee
Meeting Agenda
Thursday, April 25, 2013
8500 Oliver Road, Erie, PA 16509**

**Regular Meeting
7:00 p.m.**

1. Call to Order

- A. Moment of Reflection
- B. Pledge of Allegiance
- C. Roll Call

Foyle, Ogden, Hughes, Bucksbee, Gainer, Rogala, DiPlacido, Rodgers, Ring, Gourley,
Duda

2. Meeting Minutes

- A. Motion to accept the minutes of the March 28, 2013 meeting as presented

3. Guests and Public Comment

4. Correspondence

- A. Value of PSBA Membership

5. Business

- A. Business Manager Report — Marcia Jones
- B. Motion to approve the following reports, payments and invoices, as presented:
 - 1. Revenue and Expenditure Reports: March 2013
 - a) General Fund
 - b) Food Service Fund
 - c) Capital Projects Fund
 - d) Student Activities Report
 - 2. Checks and Invoices
 - a) General Fund Checks, Wire Transfers and Invoices:
Checks and Wire Transfers: \$294,145.16
Invoices Payable: \$72,694.68
 - b) Food Service Fund Checks and Invoices:
Checks and Wire Transfers: None
Invoices Payable: \$3,030.67
 - c) Capital Projects Fund Checks and Invoices: None
 - d) Student Activity Fund Checks and invoices: \$184.00

3. VISA Procurement Card Payment:

March: \$46,706.69

4. Treasurer's Report

a) March 2013

5. Budget Transfers — none

6. Human and Quality Resources

A. Coordinator of Human and Quality Resources Report — Natalie Fatica

1. Motion to accept the retirement of Patricia Palo, Guidance Coordinator, effective June 6, 2013
2. Motion to grant regular employment status to Lisa Gorton and Christine Mysnyk effective April 18, 2013 at the rate of \$13.88 per hour
3. Motion to appoint Dr. Karen Downie as the Superintendent of Record for the 2013-2014 school year and to be paid a stipend of \$3,000
4. Motion to hire Shaa Moore as seasonal help at the rate of \$8.00 per hour beginning on or after May 1, 2013
5. Motion to employ Richard Carlson at the rate of pay of \$35.00 per hour as a RCTC instructor

7. Operations

A. Administrative Reports

1. Superintendent Report — James Tracy, Girard School District
2. Director Report — Aldo Jackson
3. Solicitor Report — Timothy Sennett
4. Principal Report — Joe Tarasovitch
5. Facilities Report — Del VonVolkenburg
6. Technology Report — Jeff Smith
7. Instructional Support Services Report — Jan Kennerknecht and Pat Holland

B. Staff Travel >400 miles (Policies 331, 431, 531) — none

C. Field Trips and Fund Raising Requests (Policies 121, 229, 230,)

1. Field Trip Request-SkillsUSA; June 24-29, 2013; Kansas City, MO

D. Facility Use Requests — Profit Making Organizations (Policy 707) — none

E. Other Operations

1. Motion to set Food Service prices as follows, effective August 27, 2013:
 - Student breakfast-paid \$1.25 not changed
 - Student breakfast-reduced \$0.30 not changed
 - Student lunch-paid \$2.05 change from \$1.95
 - Student lunch-reduced \$0.40 not changed
 - Adult breakfast \$2.25 not changed
 - Adult lunch \$3.75 not changed
2. Motion to approve the Revised Special Education Transition Center Operating Agreement effective July 1, 2013 through June 30, 2014, as presented and approved by the participating school districts
3. Motion to approve the Transition Center Lease Agreement effective July 1, 2013 through June 30, 2014, with a year to year continuation, as presented and approved by the participating school districts
4. Motion to accept the donation from Channellock Inc for a variety of tools
5. Motion to accept the donation of binders from Parker Autoclave Engineers
6. Motion to accept the donation of steel from Zeyon Inc
7. Motion to reduce the quota for the Construction Trades program to 48 students beginning with the 2013-2014 academic year
8. Motion to approve the listing of welding equipment as surplus and available for disposition

8. Other Business

- A. Board Action Items
- B. Cost per Program-Construction Trades
- C. Strategic Plan -2007 to 2012
- D. Career Street Portal

9. Supplemental Reports & Information

- A. JOC Member Attendance Report
- B. Secondary Program Enrollment Report

- C. Transition Center & Career Alternative Education Enrollment Report
- D. Disabled Population by District
- E. Disabled Population by Program
- F. Business Contacts Report
- G. Work Experience Report
- H. Admissions Coordinator Report
- I. Students of the Month—April
- J. Statement of Financial Interests-Due May 1st
- K. **Next meeting: Thursday, May 23, 2013**

10. Adjournment