

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: October 27, 2011

SUBJECT: Patricia Heubel - retirement

CATEGORY: **Operations:** **Policy:** **Information:** **Personnel: X**

INITIATED BY: Natalie Fatica, Coordinator of Human and Quality Resources

DESCRIPTION:

Patricia Heubel, S-1 Student Services Secretary, has expressed her desire to retire effective November 10, 2011. Patricia has been employed with Erie County Technical School for 35 years and Administration would like to thank her for her dedicated service to the school.

RECOMMENDATION:

Motion to accept the retirement of Patricia Heubel effective November 10, 2010

October 5, 2011

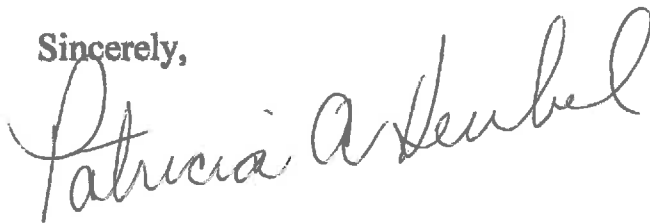
Erie County Technical School
JOC
8500 Oliver Road
Erie, Pa 16509

Please accept this letter as to my intent to retire on November 11, 2011.

I have enjoyed and will always cherish my 35-year career working for the
Regional Skill Center and Erie County Technical School.

Thank you for the opportunity.

Sincerely,

A handwritten signature in cursive script that reads "Patricia A. Heubel". The signature is written in dark ink and is positioned below the word "Sincerely,".

Patricia A. Heubel