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November 2, 2011

Erie County Technical School
Natalie Fatica, Human Resources
8500 Oliver Road
Erie, PA 16509

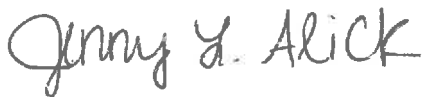
Dear Natalie:

I would like to inform you that I am resigning from my position as Pupil Services Secretary for the Regional Career & Technical Center. My last day of employment will be Wednesday, November 23, 2011.

Thank you for the opportunities for professional and personal development. I have enjoyed working for the Regional Career & Technical Center and appreciate the support provided to me during my time with the school. This was not an easy decision but I have decided to accept an internship in my field of study. Thank you again for the chance to work with such a wonderful group of people.

If I can be of any help during this transition, please let me know.

Sincerely Yours,

A handwritten signature in black ink that reads "Jenny L. Alick". The signature is written in a cursive, flowing style.

Jenny L. Alick