



Joint Operating Committee - Meeting Agenda

Thursday, May 24, 2012

Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

Work Session - 6:00 pm

1. Student Portfolio Reviews- Joe Tarasovitch
2. Facility Use Request discussion- Misery Bay Sports Car Club autocross event
3. Program Review – Data presentation-Aldo Jackson

Regular Meeting – 7:00 pm

1. Call to Order

- A. Moment of Reflection
- B. Pledge of Allegiance
- C. Roll Call:

Foyle, Ogden, Heath, Bucksbee, Gainer, Rogala, DiPlacido, Rodgers, Ring, Gourley, Duda

2. Meeting Minutes

- A. **Motion to accept the minutes of the April 26, 2012 meeting as presented**

3. Guests and Public Comment

- A. Tim Mientkiewicz- program curtailment/closures

4. Correspondence

- A. JOC request and AFT Local 1589 response regarding 2012-13 pay freeze

5. Business

- A. Report – Business Manager – Paul Fritz
- B. **Motion to approve the following reports, payments and invoices, as presented:**
 1. Revenue and Expenditure Reports:
 - a) General Fund
 - b) Food Service Fund
 - c) Capital Reserve Fund
 - d) Student Activities Report

2. Checks and Invoices:
 - a) General Fund Checks, Wire Transfers and Invoices: \$586,203.51
 - b) Food Service Fund Checks and Invoices: \$12,519.37
 - c) Capital Projects Fund Checks and Invoices: \$ 0.00
 - d) Student Activity Fund Checks and invoices: \$5,954.01
3. VISA procurement card payment: \$ 55,916.24
4. Treasurer's Report: April 2012
5. General Fund – Budget Transfers
6. **Motion to approve PNC Bank and PSDLAF/PNC and PLGIT as depositories of school funds for 2012-2013**
7. **Motion to designate Erie Times News as newspaper of general circulation for 2012-2013**
8. **Motion to purchase public official bonds for the Secretary and Treasurer for school year 2012-2013 in the amount of \$50,000 each**
9. **Motion to nominate and then elect a Treasurer for a one year term beginning July 1, 2012**

6. Human and Quality Resources

- A. Report—Coordinator of Human and Quality Resources – Natalie Fatica
 1. **Motion to accept the August 31, 2012 retirement of Paul Fritz, Business Manager and Board Secretary, and to approve payment of the Retirement Compensation Benefit provided for in the 2012-2013 Benefit and Compensation Plan.**
 2. **Motion to employ Ed Wieczorek and Roy Luke at the rate of \$25.00 per hour as Term 4 RCTC instructors.**
 3. **Motion to approve compensation for David Yanosko (\$346.76/day), Tim Mientkiewicz (\$270.57/day) and Don Hofmeister (\$346.74/day) at their per diem rates to participate in the annual planning retreat.**
 4. **Motion to approve 40 hours for internship supervision for both David Michalak and Sam Steever at the curriculum development rate of \$33.00 per hour.**
 5. **Motion to approve seasonal maintenance and technology workers (information to be provided)**

7. Operations

A. Administrative Reports

1. Superintendent Report– James Tracy, Girard School District
2. Director Report — Aldo Jackson
3. Solicitor Report — Timothy Sennett
4. High School Principal Report — Joe Tarasovitch
5. Facilities Report — Steve Sceiford
6. Technology Report — Jeff Smith
7. Instructional Support Services Reports
 - a) Jan Kennerknecht
 - b) Pat Holland

B. Staff Travel >400 miles (Polices: 331,431,531)

C. Student Field Trips, Fundraising, Community Activities (Policy 121, 229, 230, 910)

D. Facility Use Requests – Profit Making Organizations (Policy 707)

E. Other Operations

1. **Motion to approve the NOREBT trust agreement amendments as recommended by the NOREBT Board of Trustees, as presented**
2. **Motion to approve the Food Service Supervisor Agreement with Fort LeBoeuf School District effective July 1, 2012 through June 30, 2013 for \$20,000, as presented**
3. **Motion to approve the presented contract with ECS (Energy Curtailment Specialists, Inc) to participate in their PowerPlay Flex–Response Program with PENELEC**
4. **Motion to accept a donation from Community College of Allegheny County of a 2006 Jeep Commander and 4 engines of later models that will support the Auto Technology program**

8. Other Business

A. Board Action Items

9. Supplemental Information

- A. JOC Member Attendance Report-prior 12 months
- B. Secondary Program Enrollment Report — Joe Tarasovitch
- C. Work Experience Report — Elaine Shaffer
- D. Business Contacts Report — Elaine Shaffer
- E. Admissions Report — Lisa Sorensen
- F. Disabled Population Reports: District and Program - Pat Holland
- G. Next meeting: **Thursday, June 28, 2012**

10. Adjournment

**Erie County Vocational Technical Foundation
Board of Directors
Meeting Agenda**

May 24, 2012

Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

1. Call to Order
2. Roll Call: Foyle, Ogden, Heath, Bucksbee, Gainer, Rogala, DiPlacido, Rodgers, Ring, Gourley, Duda
3. **Motion to accept the minutes of the, December 20, 2011 meeting as presented**
4. Correspondence
5. **Motion to approve the following business reports, payments and invoices:**
 - A. ECVT Foundation Revenue and Expenditure Report as presented
 - B. ECVT Foundation Checks and Invoices, as presented; \$ 0.00
 - C. ECVT Treasurer's Report as presented: April 30, 2012 summary
6. Other Business
 - A. Scholarship awards
7. Other Information
8. Adjournment