



Joint Operating Committee - Meeting Agenda

Thursday, March 22, 2012

Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

Work Session – 6:00 pm

1. 2012-2013 Budget – Discussion of Proposed Reductions

Regular Meeting – 7:00 pm

1. Call to Order

- A. Moment of Reflection
- B. Pledge of Allegiance
- C. Motion to accept the appointment of John DiPlacido as representative of Millcreek Township School District
- D. Roll Call:
Foyle, Ogden, Heath, Bucksbee, Gainer, Rogala, DiPlacido, Rodgers, Ring, Gourley, Duda

2. Meeting Minutes

- A. **Motion to accept the minutes of the February 23, 2012 meeting as presented**

3. Guests and Public Comment

4. Correspondence

- A. American Design Drafting Association-DDE curriculum certification
- B. District Superintendents- Support for staff and budget reductions

5. Business

- A. Report – Business Manager – Paul Fritz
- B. **Motion to approve the following reports, payments and invoices, as presented:**
 1. Revenue and Expenditure Reports:
 - a) General Fund
 - b) Food Service Fund
 - c) Capital Reserve Fund
 - d) Student Activities Report

2. Checks and Invoices:

- a) General Fund Checks, Wire Transfers and Invoices: \$513,367.37
- b) Food Service Fund Checks and Invoices: \$ 2,535.38
- c) Capital Projects Fund Checks and Invoices: \$ 0.00
- d) Student Activity Fund Checks and invoices: \$ 1,146.25

3. VISA procurement card payment: \$ 39,872.26

4. Treasurer's Report: February 2012

5. General Fund – Budget Transfers – None

6. Human and Quality Resources

A. Report—Coordinator of Human and Quality Resources – Natalie Fatica

- 1. Motion to approve the uncompensated leave of absence for Trish Hodas for the remainder of the 2011-2012 school year, effective April 6, 2012

7. Operations

A. Administrative Reports

- 1. Superintendent Report– James Tracy, Girard School District
- 2. Director Report — Aldo Jackson
- 3. Solicitor Report — Timothy Sennett
- 4. High School Principal Report — Joe Tarasovitch
- 5. Facilities Report — Steve Sceiford
- 6. Technology Report — Jeff Smith
- 7. Instructional Support Services Report – Pat Holland and Jan Kennerknecht

B. Staff Travel >400 miles (Polices: 331,431,531) - **None**

C. Student Field Trips, Fundraising, Community Activities (Policy 121, 229, 230, 910)

1. Motion to approve the following Student Field Trips and Fundraising:

- a) MTF- travel to McShane Welding, Erie, PA, 4/11/12, cost of bus
- b) CNT-travel to Training Facility of the Regional Carpenters Union, Coraopolis, PA, May 11, 2012, cost of bus
- c) GRA/ADS-travel to Edinboro University, 5/3/12, cost of bus

2. Motion to approve student volunteers for an Erie County Special Olympics event, Girard High School, April 21, 2012

D. Facility Use Requests – Profit Making Organizations (Policy 707) – **None**

E. Other Operations

1. Motion to approve payment of \$100 contribution to United Way of Erie County as part of "Chamber Challenge"

8. Other Business

- A. Board Policy Review – Administrative review of Sections 600-Finances, 700-Property
- B. Board Action Items
- C. Reminder- Tabled Motion:
 1. Tabled motion to approve the 2012-2013 General Fund Budget that includes district contributions in the amount of \$3,815,770 and recommend adoption by the participating districts

9. Supplemental Information

- A. JOC Member Attendance Report
- B. Secondary Program Enrollment Report — Joe Tarasovitch
- C. Work Experience Report — Elaine Shaffer
- D. Business Contacts Report — Elaine Shaffer
- E. Admissions Report — Lisa Sorensen
- F. Disabled Population Reports: District and Program - Pat Holland
- G. Statement of Financial Interests- 2011, State Ethics Commission Form SEC-1
- H. Pre-Apprenticeship Training Program
- I. Career Exploration Project
- J. Marketing Plan Participation—Preliminary Data
- K. Next meeting: **Thursday, April 26, 2012**

10. Adjournment