



Designated Budget Committee - Meeting Minutes

Tuesday, March 27, 2012

Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

Designated Budget Committee – 5:00 pm

Call to Order

Mr. Bucksbee, Chairperson, called the meeting to order at 5:00 pm. Mr. Bucksbee announced that an executive session will be held at 6:00 pm to meet with the administrative staff to discuss the proposed Act 93 compensation plan.

Attendance

<u>Committee members:</u>	<u>District:</u>	<u>Present</u>	<u>Absent</u>
Andrew Foyle	Fairview	x	
John Ogden	Fort LeBoeuf	x	
Robert Heath	Girard		x
James Bucksbee	General McLane	x	
Barbara Gainer	Harbor Creek		x
Brian Rogala	Iroquois		x
John DiPlacido	Millcreek	x	
David Rodgers	North East		x
Sam Ring	Northwestern	x	
Jennifer Gourley	Union City		x
Eric Duda	Wattsburg	x	

Administrative Staff

<u>Administrator:</u>	<u>Position</u>	<u>Present</u>	<u>Absent</u>
James Tracy	Superintendent of Record		x
Aldo Jackson	Director	x	
Timothy Sennett	Solicitor		x
Joseph Tarasovitch	Principal	x	
Paul Fritz	Business Manager & Board Secretary	x	
Natalie Fatica	Human & Quality Resources Coordinator	x	
Steve Sceiford	Facilities Manager	x	
Jeff Smith	Technology Manager	x	
Pat Holland	Supervisor of Student Services	x	
Jan Kennerknecht	Supervisor of Student Services	x	

Guests

Guests signed in and present: Tim Mientkiewicz, Don Hofmeister, Mariea Sargent, Charlie Lytle, Gary Bigwood, Nancy Yanosko, Dave Yanosko, Bob Craft

2012-2013 Budget – Discussion of Proposed Reductions

Aldo Jackson, Director, presented a list of possible reductions to the proposed 2012-13 General Fund Budget that was also discussed at the March 22, 2012 Regular JOC Meeting
(List is filed with the official meeting minutes)

The committee reviewed detailed line item planned expenditures primarily in Object Codes 580-Travel, 610-Supplies, and 810-Membership Dues
(Detailed expenditure report is filed with the official meeting minutes)

Executive Session-Act 93

Mr. Bucksbee convened an executive session of the committee at 6:00 pm to meet with the ECTS Administrative staff to review proposed changes to the Act 93 Administrative Compensation Plan. Mr. Bucksbee reconvened the budget committee meeting at 7:15.

2012-2013 Budget – Discussion of Proposed Reductions-continued

The budget committee reached consensus that the following table items be recommended to the Joint Operating Committee to consider as budget reductions in order to approve the 2012-13 Budget expenditures and district contributions. (See table on last page)

Adjournment

Mr. Bucksbee, Chairperson, adjourned the meeting at 7:45 pm

Designated Budget Committee Minutes prepared by,

Paul D. Fritz, Secretary
Joint Operating Committee

Rank	Description	Amount	Running Total	Notes
1	IU5 WAN	\$21,500	\$21,500	Service discontinued after original budget preparation
2	Technology Technician-2 Position (FT to PT)	\$32,732	\$54,232	Position reduced after original budget preparation
3	SchoolDESX annual license	\$5,900	\$60,132	Service discontinued after original budget preparation
4	Professional Personnel	\$116,664	\$176,796	2 FTEs per Director's Recommendation
5	Act 93 Concessions	\$29,213	\$206,009	Per Act 93 negotiations--Pending
7	Budgetary Reserve	\$50,000	\$256,009	Eliminate completely
6	Professional Unit Wage Freeze	\$41,545	\$297,554	
8	Equipment Purchases	\$41,600	\$339,154	Eliminate completely
9	Reduction in Supplies Accounts (610s)	\$29,795	\$368,949	10% across instructional & administrative
10	Elimination of Travel (580s)	\$5,200	\$374,149	Major out of state trips eliminated
11	Reduction in Dues/Memberships (810s)	\$5,884	\$380,033	Various, selected
12	Elimination of Guidance Supplementals	\$14,938	\$394,971	15-Day supplemental contracts 3 positions
13	Reduce 228-day Administrators to 223 days	\$9,871	\$404,842	Five administrators (AJ, PF, JT, SS, JS)
14	Reduce 223-day Administrators to 218 days	\$9,871	\$414,713	Five administrators (AJ, PF, JT, SS, JS)
15	Reduce faculty contract 2 days	\$17,832	\$432,545	185-day contract to 183-day contract (\$8,916 per day)
16	Other	\$0	\$432,545	
17	Other	\$0	\$432,545	
Total		\$432,545		

Created at the request of the JOC on February 23, 2012 for a 5% reduction in total expenditures

Recommendation of designated committee

\$171,823.50

2.81%

Anything not red or not lined-out is still being considered