

**ERIE COUNTY TECHNICAL SCHOOL**

**PROPOSED AGENDA ITEM**

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**DATE:** June 28, 2012

**SUBJECT:** Resignation

**CATEGORY:**      **Operations:**      **Policy:**      **Information:**      **Personnel: X**

**INITIATED BY:** Natalie Fatica, Coordinator of Human and Quality Resources

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**DESCRIPTION:**

Elaine Cross, C-2 Custodian, has expressed her desire to resign her position effective July 11<sup>th</sup> with her earned vacation paid through July 26, 2012(see attached letter).

**RECOMMENDATION:**

**Motion to accept the resignation of Elaine Cross, effective July 26, 2012.**

June 19, 2012

Erie County Technical School  
c/o Human Resource - Natalia Fatica  
8500 Oliver Road  
Erie, PA 16509

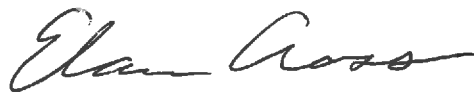
Dear Ms Fatica,

Please accept this as my letter of resignation.

I will continue to work the balance of this month and into July.

My last day of work will be July 11, 2012

Sincerely,

A handwritten signature in cursive script, appearing to read "Elaine Cross".

Elaine Cross  
3116 Wayne Street  
Erie, PA 16504