



Joint Operating Committee - Meeting Agenda

Thursday, June 28, 2012

Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

Work Session - 6:00 pm

1. Felix & Gloekler, PC — annual audit planning
2. Corry Area School District — Director Services Contract, Questions or Comments with Staff from Corry Area School District
3. Board Action Item: 2nd Choice Programs
4. Board Action Item: New Program Proposals—Historical Overview
5. Board Action Item: Why ISO?

Regular Meeting – 7:00 pm

1. Call to Order

- A. Moment of Reflection
- B. Pledge of Allegiance
- C. Roll Call:

 Foyle, Ogden, Heath, Bucksbee, Gainer, Rogala, DiPlacido, Rodgers, Ring, Gourley, Duda

2. Meeting Minutes

- A. **Motion to accept the minutes of the May 24, 2012 meeting as presented**

3. Guests and Public Comment

4. Correspondence

- A. SkillsUSA- thank you for support- Sandy Carr and Elaine Shaffer

5. Business

- A. Report – Business Manager – Paul Fritz
- B. **Motion to approve the following reports, payments and invoices, as presented:**
 1. Revenue and Expenditure Reports:
 - a) General Fund
 - b) Food Service Fund
 - c) Capital Reserve Fund
 - d) Student Activities Report

2. Checks and Invoices:
 - a) General Fund Checks, Wire Transfers and Invoices: \$581,026.71
 - b) Food Service Fund Checks and Invoices: \$14,515.03
 - c) Capital Projects Fund Checks and Invoices: \$ 24,121.44
 - d) Student Activity Fund Checks and invoices: \$3,262.50
3. VISA procurement card payment: \$ 35,939.26
4. Treasurer's Report: May 2012
5. General Fund – Budget Transfers –none
6. **Motion to approve the VISA purchasing card users and spending limits effective July 1, 2012 as presented**

6. Human and Quality Resources

- A. Report—Coordinator of Human and Quality Resources – Natalie Fatica
 1. **Motion to approve the sabbatical leave request from Patty Palo for the 2012-2013 school year for restoration of health as permitted by PA Public School Code.**
 2. **Motion to grant regular employment status to Jennifer Douglas effective May 29, 2012 and Michele Smith effective June 12, 2012 at the rate of \$13.32 per hour.**
 3. **Motion to accept the resignation of Charles Ferris, Technology Technician, effective June 29, 2012.**
 4. **Motion to accept the resignation of Elaine Cross, effective July 26, 2012.**

7. Operations

- A. Administrative Reports
 1. Superintendent Report– James Tracy, Girard School District
 2. Director Report — Aldo Jackson
 3. Solicitor Report — Timothy Sennett
 4. High School Principal Report — Joe Tarasovitch
 5. Facilities Report — Steve Sceiford
 6. Technology Report — Jeff Smith
 7. Instructional Support Services Reports - Jan Kennerknecht and Pat Holland
- B. Staff Travel >400 miles (Polices: 331,431,531) - **None**
- C. Student Field Trips, Fundraising, Community Activities (Policy 121, 229, 230, 910) - **None**
- D. Facility Use Requests – Profit Making Organizations (Policy 707) - **None**

E. Other Operations

1. **Motion to appoint Dr. James Tracy as Superintendent of Record during the 2012-2013 school year and to be paid a stipend of \$3,000.**
2. **Motion to approve a transfer of \$501 from the General Fund to the Student Activity Fund for the National Technical Honor Society account**
3. **Motion to approve the Special Education Transition Program Operating Agreement effective through June 30, 2013, as presented and approved by the participating school districts**
4. **Motion to approve the lease agreement with Northwest Tri-County Intermediate Unit for a portion of the Regional Skill Center Building for use by the Regional Choice Initiative in the amount of \$40,000 from July 1, 2012 through June 30, 2013**
5. **Motion to approve the 2012-2013 service purchase contract with Sarah A Reed Children's Center for the provision of career alternative education programming, as presented.**
6. **Motion to set the tuition rates for school year 2012-13 as follows:**
 - Secondary Program: \$17.19 per hour
 - Career and Alternative Education: \$72.00 per day
7. **Motion to approve changes in program titles to Computer Programming and Computer Networking, beginning in the 2012-2013 school year.**
8. **Motion to approve curriculum changes as presented**
9. **Motion to approve the attached agreement with the National Association of Insurance Professionals, Inc. for training in the insurance industry through the Regional Career & Technical Center.**
10. **Motion to set Food Service prices as follows, effective August 28, 2012:**
 - Student breakfast-paid \$1.25
 - Student breakfast-reduced \$0.30
 - Student lunch-paid \$1.95
 - Student lunch-reduced \$0.40
 - Adult breakfast \$2.25
 - Adult lunch \$3.75
11. **Motion to approve a Director Services Agreement, as presented, with the Corry Area School District effective July 1, 2012 through June 30, 2013.**
12. Executive Session—Director Evaluation

8. Other Business

A. Board Action Items

9. Supplemental Information

- A. JOC Member Attendance Report-prior 12 months
- B. Secondary Program Enrollment Report — Joe Tarasovitch
- C. Work Experience Report — Elaine Shaffer
- D. Business Contacts Report — Elaine Shaffer
- E. Admissions Report — Lisa Sorensen
- F. Disabled Population Reports: District and Program - Pat Holland
- G. Next meeting: **Thursday, August 23, 2012**

10. Adjournment