



Field Trip Approval Form

Teacher/Advisor: Robert N. Craft Date of Request: 1/20/12

Lab/Class: Hospitality

Destination: Penn State

Date(s) of Trip: March 7-8-9-10 Time(s): 7:00 AM - 7: PM

What form of transportation will be used: Rented Van

List of chaperones (where applicable):

Robert Craft

Educational Rationale:

State Competition - recognize and honor outstanding
Lodging Management students

Number of students participating: 4 (Four)

Cost to students: Spending money

Cost to ECTS: 1750⁰⁰ / 100 (Attach an itemized description if necessary.)

Where applicable please attach itinerary.

Principal's Signature: Joseph Tarasontel Date: 1/20/12

Applicant's Signature: [Signature] Date: 1/20/12

Board Approval Date: _____

All Erie County Technical School Field Trips Must Adhere to Operating Committee Policy #231

ISO Form #: 2700.03.01

Creation Date: December 26, 2001

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ITINERARY FOR STUDENT GROUP FIELD TRIP

Teacher/Advisor: Robert N. Craft

1.	Shayla Riefstahl (North East)	(814) 725-1378
2.	Natasha Forbush (North East)	(814) 882-5931
3.	Steffany Jackson (Iroquois)	(814) 898-0797
4.	Kaylie Mallette (Harborcreek)	(814) 899-9224
5.		
6.		
7.		
8.		
9.		
10.		

Date and Time of Departure from ECTS: 3/7/12
 Destination and Estimated Time of Arrival: NOON
 Planned Route of Travel to Destination (Brief Description): I-79 to I 80

Estimated Date and Time of Departure for Return to ECTS: 3/10/12 7:00PM
Planned Route of Travel for Return to ECTS: 69AC 95 96001

Estimated Time of Arrival at ECTS: 7:00 PM 3/10/12

2012 Lodging Management Program State Competition Guidelines

The mission of the Competition is to recognize and honor outstanding Lodging Management Program students. The winners of the State Competition will represent Pennsylvania at the National Competition in Orlando, Florida, in April 2012. All schools and students competing in the State Competition must be willing to represent Pennsylvania at the National Competition. The PA Hospitality Foundation will pay roundtrip air transportation from the closest major airport to the competing school to the National Competition and lodging in Orlando during the Competition. The Educational Institute will pay meals during the National Competition.

Purpose

This exciting three-day competition allows students to demonstrate their hospitality knowledge by completing room inspections, night audit tasks, and analyze case studies in the industry. It also allows students to compete in the question and answer Knowledge Bowl, and measures their skills and abilities in planning an event with all facets including invitations, banquet event orders, menu and floor plan.

Winning teams from each of the three competition events, as well as the overall winners, will be awarded medals. Each student will be recognized for his/her excellence and participation in the competition. First, Second and Third place overall winners will receive scholarships. The overall winning team will receive a trophy to display in their school.

Eligibility Requirements

Teams must consist of a minimum of 2 students but no more than 4 students from the same school. Only schools teaching a full Lodging Management Program are eligible. A "full" LMP Program is a school using both Year 1 and Year 2 curriculum and all of its components.

Participating teams, teachers and mentors are responsible for understanding and following all of the procedures and guidelines contained in this document. Please read this entire document carefully to avoid receiving penalties during the Competition. Anyone caught violating drug and alcohol laws will be immediately disqualified.

Competition Overview

Students will compete in the following three main events during the Competition:

Part 1. Hotel Operations Competition – Teams will demonstrate their knowledge, skills and abilities in Housekeeping, Front Desk, Sales & Marketing and Food & Beverage Operations.

This Competition will allow students to do the following:

- **Complete Guest Room Inspections:** Each student will have 8 minutes to evaluate a room utilizing an executive housekeeping checklist.
- **Night Audit Postings:** Teams will demonstrate their skills in accurately posting front desk accounting information. Time allotted for this activity is 30 minutes. This is a paper posting competition and is not computer-based.

- **Case Studies:** Food & Beverage and Sales & Marketing: Students will have 30 minutes to prepare solutions to the case studies and an additional 5 minutes to present case analysis to a team of judges. The judges have 5 additional minutes to ask the team questions. This is a total of 35 minutes.

Part 2. Hospitality Project – Teams will demonstrate their knowledge, skills and abilities in planning an event, which includes the invitation, banquet event order, menu and floor plan. Students will be judged on accuracy, presentation and organization of ideas.

Project guidelines and rules will be given at orientation. Teams will be permitted to use a laptop while preparing for their “Hospitality Project” only. Only one laptop per team will be permitted. Each team is responsible for providing its own laptop. No internet service of any kind will be permitted during the project preparation or presentation. Once teams have completed their presentation, they must delete the presentation from their laptop to maintain year-to-year integrity of the event.

Please note: Teams are not required to use a laptop. Any team using a laptop must erase all materials after the competition. The laptop cannot be used for any case studies or presentation, as a part of the project MUST create it on-site. Any team found using a pre-existing presentation would be disqualified. A Hospitality Project kit will be provided to each team.

Part 3. Knowledge Bowl Competition – Teams will demonstrate their skills and knowledge by competing in a question-and-answer “Quiz Bowl Format” event. Lodging Management Program Year 1 and Year 2 curriculums will be used to develop the questions.

Procedures

- Each team will designate one student to serve as the “team captain” throughout the competition. The name of the captain will be provided at registration. All members of the team must take part in all events.
- Each team will be required to dress in business casual attire. This will include sports jacket, dress shirts/blouse, dress pants/skirt and dress shoes. No jeans, t-shirts or sneakers will be allowed during the Competition or awards luncheon. All students are expected to conduct themselves in a professional manner at all times.
- Teams must compete in all competitive events to qualify for the overall Competition winner.
- All teams are required to attend the team registration and orientation during the first day of the Competition at 3pm. The event managers will answer any questions during that time.
- All teams must report to the pre-determined station for all events One Advisor (Teacher/Instructor) will act as the team’s liaison. The Advisor cannot participate in part of the competition. The Advisor cannot communicate with team members during the actual competition.

Disqualification

If team members do not attend all meetings and events on time, they will be disqualified. Under no circumstances will drugs or alcohol be permitted. The entire team will be immediately disqualified. Inappropriate behavior will be reported to the school principal. Any team receiving any coaching and/or assistance during actual competition, including from the audience will be disqualified.

Criteria for Overall Lodging Management Winner

Students will compete in three main events during the Competition (hotel operations, which include room inspections, F&B case study, S&M case study and Night Audit; Hospitality Project and Knowledge Bowl. The highest combined event winners will determine the overall Competition winner. In the event of a tie in points, the Knowledge Bowl ranking will provide the determining factor.

Prizes

First, Second and Third place overall winners will receive medals. In addition, the First, Second and Third place winners in each of the three (3) competitions will receive medals. All students will receive a certificate of recognition. The overall winning team will receive a trophy and possible scholarships awarded to each member.

They may be scholarships provided to the first, second and third overall team winners by various colleges/universities as well.

Disclaimer

The PA Hospitality Foundation reserves the right to change or alter competition events, as deemed necessary, but will notify competitors in advance.

Bob Craft

From: Leeann MacWilliams [leeannm@patourism.org]
Sent: Monday, December 05, 2011 11:04 PM
To: jcramer@gettysburg.k12.pa.us; vjoyce@arboret.com; petersc@bangorsd.org; reedj@tigerweb.k12.pa.us; ms.eddieb@verizon.net; mccaughins@bavts.org; mccaughins@bavts.org; sbarto@carboncti.org; ross@citvt.com; stritch@carliseschools.org; stritch@carliseschools.org; drutten1@pghboe.net; pamp@cciu.org; barbarak@cciu.org; janeh@cciu.org; dharris@cmvt.us; jsacco@cciadmissions.com; rosensteel@casdfalcons.org; jjohnson@dcts.org; rbiddle@pcts.org; dmccaver@wiu.k12.pa.us; Bob Craft; roxanneo@forbesroad.com; cnsteveline@phila.k12.pa.us; marie.potter@gactc.edu; nharfield@gjctc.tec.pa.us; rummelc@hasd.us; mafinch@hacc.edu; armiles@hacc.edu; barnetd@lmsd.org; ps1274ever@gmail.com; ppappasergi@henkels.com; chclq@hotmail.com; bpiccirillo@ictc.ws; enid@iup.edu; teresab@iup.edu; clifford.klinger@iup.edu; culinary-arts@iup.edu; culinary-arts@iup.edu; galluzzi@jefftech.us; sharon.macko@jwu.edu; spuffer@jwu.edu; deck@kcsd.us; akriner@lcctc.org; atommelleo@lcvf.tec.pa.us; barkleyc@lcti.org; denhsue@lenape.k12.pa.us; martind@lmsd.org; vpolk@phila.k12.pa.us; mdenis@raiderweb.org; Closkyb@mhs-pa.org; drghendry@yahoo.com; drghendry@yahoo.com; drghendry@yahoo.com; plecompt@monroecti.org; jmitchell@nmtcc.org; cdavis@wiu.k12.pa.us; jeafarrell@state.pa.us; fbecker@pct.edu; cmkittrell@academiesinc.org; bisbert@philaoic.org; Zortman.Sharon@pti.edu; gratter.vince@pti.edu; prokopikc@pbsd.k12.pa.us; mkuhwald@pottstownsd.org; tcampbell@privateindustrycouncil.com; ambush.sharon@jobcorps.org; rudd@rmu.edu; gweyand@sctc.net; kyf@smsd.us; bwk12@scasd.org; donna.evans@elklakeschool.org; dkipphut@phila.k12.pa.us; bsmith@walnuthillcollege.edu; LLukachyk@wactc.net; dsoltes@westerncenter.org; zapponem@wccc.edu; kmartin@westfaywib.org
Cc: Leeann MacWilliams; Eric Adams; David Garnes
Subject: 2012 State Lodging Mgmt Program Competition announced
Attachments: LMP12 Guidelines.doc

Teachers and School Administrators,

I am pleased to once again announce the dates of our State LMP Competition. For those of you who do not offer the LMP (Lodging Management Program) please consider adding it to your curriculum. We offer a \$2500 scholarship to get your school started to purchase workbooks, textbooks, videos, and more so you can get started without any monies up front. Please contact me for more information to discuss.

As several of you have attended in the past, many of you have not had the chance due to school conflicts. We are encouraged by the interest and look forward to having another successful and fun time at the competition. Below are the details with more information to come, but this should provide you with enough to get you started on any approvals from your school boards or decision makers and start thinking of which students should represent your school. Remember, the winners of the state competition are sent to the National LMP Competition in Orlando Florida with flights and hotel rooms paid by the PA Hospitality Foundation to compete at the national level.

I or Bob Craft, PA Hospitality Foundation board member and LMP teacher, will be contacting you shortly to answer any questions or discuss the details.

If you have any questions, please don't hesitate to contact me.

- March 7-9, 2012
- The competition will begin at 3pm sharp on March 7th so you will need to arrive prior for the students to check in and get settled
- The Nittany Lion Inn State College, PA
- Representing team will consist of 2-4 persons
- There will be all facets of the curriculum including room inspections, food & beverage, night audit, sales & marketing a Hospitality Project and the Knowledge Bowl which is based on the game show Jeopardy

- All meals are provided by the PA Hospitality Foundation
- A reduced room rate is provided for you at the Nittany Lion Inn
- Attire is business casual or school attire determined by the teacher
- Text books and course materials cannot be used during any projects or testing
- Each team is provided with a bin complete with all working supplies for the competition including calculators, writing tablets, pens, pencils, and more

We hope that if you haven't been to the competition in a while or you have never attended that you try it this year. You will be amazed at what the students walk away with from the learning, self confidence, experiences, meeting new people and enjoy fun and good food including our etiquette dinner.

Thank you and looking forward to seeing you at the competition.

Leeann

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Leeann MacWilliams
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