



Field Trip Board Approval Form

Instructor: Elaine Shaffer Date of Request: 1/20/12

Program: School Ambassadors Session: AM ☐ PM ☐ Both ☒

Date(s) of Trip: Feb. 13-14-15, 2012 Time(s): 3 days

Number of students participating: 4

Destination: Harrisburg, PA.

Address: Crowne Plaza, 2nd & Chestnut + Capitol Building

Mode of transportation: SUV - personal car

List of chaperones (where applicable): Elaine Shaffer

Educational Rationale:

Students will develop professional skills by conversing with legislators and the public as they serve as ECTS ambassadors

Cost to students: NO COST (Attach an itemized description if necessary)

Cost to Program: \$1,300 (with \$850 reimbursed by PDE)

Where applicable please attach itinerary.

Principal's Signature: Joseph Tarasovitch Date: 1/20/12

Applicant's Signature: Elaine Shaffer Date: 1/20/12

Board Approval Date: _____

All Erie County Technical School Field Trips Must Adhere to Operating Committee Policy #231

ISO Form #: 2700.03.01

Revision Date: March 3, 2011

This is a controlled document. Hard copies of this form must conform with Forms Index date.

Career & Technical Education Week
Two-Day Exhibit in the Capitol Building, Harrisburg

EMERGENCY PHONE NUMBER: Mrs. Shaffer's Cell Phone 1-814-397-6403

Monday

- Travel Day – Leave from ECTS at 8:30 am., Lunch at “The Deli” in State College
- Arrival In Harrisburg at approximately 5:00 pm - Drop Off & Set Up Display Capitol Bldg. – East Wing Rotunda
- Check In & Dinner – Crowne Plaza
2nd & Chestnut Streets
Harrisburg PA 17102
Phone: (717) 234-5021

Tuesday

- Breakfast at the Crowne Plaza
- 9:00 am – Participate in the exhibit at the Capitol Building and greet legislators
- 12:00 noon - Ribbon Cutting Ceremony in the East Wing Rotunda of the Capitol Building for Career and Technical Education Month.
- 12:45 pm – 2:30 pm Exhibit of student displays
- 1:00 – Lunch and visit official CTE displays in the East Wing
- 3:45-4:45 pm – “Get Acquainted Student Reception” at the Hilton Hotel, Pennsylvania Room – 2nd Floor
- 5:00 pm – 7:00 pm Dinner & Presentations at the Harrisburg Hilton Hotel (2nd & Market)
- 7:30 pm -11:00 pm Free time at the Crowne Plaza – enjoy the fitness room, pool or do the make-up school work you’re missing!

Wednesday

- 7:30 am – 9:30 am Breakfast & Recognition Program at the Harrisburg Hilton
- 9:30 am – 1:00 pm Exhibit
- 10:00 – 12:00 – Tour of State Capitol (Meet in the Main Rotunda at the Tour Guide Desk)
- 12:00 noon – Door Prize Drawing.
- 1:00 pm Take down exhibit & depart for Erie. Arrive back at ECTS at approximately 9 or 10 pm. (For ride purposes, we will telephone parents when we reach the Meadville exit on I-79.)