

Technology Board Report

Desktop Systems

Completed repair of several laptops and desktop that had suffered either minor wear and tear or hardware failure, including a system in DDE that has been out of service for over two months.

Repaired the Student Service printer for \$150 over replacing it with new, projected at \$900 and then also having to deal with disposal. Incidentally, a printer that broke three years ago, had also similarly been repaired and served as a terrific backup printer in the interim.

Applications and Database

Worked with Lisa Sorenson in the Admissions Database, adjusting and creating reports and queries at her request.

Have been working with the Joe Tarasovitch, Natalie Fatica, Lisa Sorensen, and Jennifer Douglas in the high school office to improve processes related to attendance and mailings.

Network and Server Systems

Made adjustments to the Phone system to support the training plans for the new secretaries, as well as provide improvements in call handling with the changes in some of the offices.

Staff

Worked with Natalie Fatica extensively over the last month reviewing resumes and interviewing candidates for the Technology Technician job posting. We hope to have a recommendation for this month's Board Meeting.

Providing training for the new secretaries at the request of their supervisors and Natalie Fatica to help ensure the smoothest transition for everyone.